LeadWest

LeadWest Joint Delegated Committee

Meeting Minutes – 3 June 2026

Meeting Details

Date	**Wednesday 3 June 2026**	
Time	**3:00pm – 4:30pm**	
Location	Hobsons Bay Civic Centre, 115 Civic Pde, Altona	
Chair	Cr Susan Yengi, Maribyrnong City Council	
Attendees	**Cr Lucy Nguyen**	Brimbank City Council
	Ms Georgie Hill	Acting Chief Executive Officer, Brimbank City Council (proxy)
	Mr Phu Nguyen	Chief Executive Officer, Hobsons Bay City Council
	Cr Dr Phillip Zada	Melton City Council
	Ms Roslyn Wai	Chief Executive Officer, Melton City Council
	Cr Susan Yengi	Maribyrnong City Council
	Mr Patrick Jess	Acting Chief Executive Officer, Maribyrnong City Council (proxy)
	Cr Peter Maynard	Wyndham City Council
	Mr Stephen Wall	Chief Executive Officer, Wyndham City Council
	Ms Simone Kemp	Executive Officer, LeadWest
Apologies	**Ms Celia Haddock**	Chief Executive Officer, Maribyrnong City Council
	Ms Fiona Blair	Chief Executive Officer, Brimbank City Council
	Cr Rayane Hawli	Hobsons Bay City Council
Guests	**Louise Koschmann**	Deputy Director, Stakeholder Relations & Communications, Melbourne Airport Rail, VIDA Rail
	Shannon Rollinson	Acting Program Director – Integration and Interface, VIDA Rail
	Caroline James	Advocacy Coordinator, Hobsons Bay City Council (observer)
	Elie Khalil	Senior Advisor, Strategic Advocacy and Engagement, Brimbank City Council (observer)
Minutes	Simone Kemp, Executive Officer, LeadWest	
File ref	26/181112	

LeadWest

Agenda items

No.	Agenda Item	
1.	**Welcome**, Acknowledgement & Apologies	LeadWest Chair, Cr Susan Yengi (the Chair), declared the meeting open at 3:06pm, welcomed committee members and provided an Acknowledgement of Country. Apologies were received from Celia Haddock, Fiona Blair and Cr Rayane Hawli. Acting CEOs Georgie Hill (Brimbank City Council) and Patrick Jess (Maribyrnong City Council) attended as proxies. The Chair acknowledged the resignation of Wyndham City Councillor Mia Shaw from the LeadWest Committee and welcomed Cr Peter Maynard who was appointed as Wyndham's new LeadWest Councillor delegate.
2.	**Guest presentation – online** Melbourne Airport Rail - Stage 1	Representatives from VIDA Rail, Louise Koschmann and Shannon Rollinson, joined the meeting online to provide an update and overview of stage one of the Melbourne Airport Rail (MAR) project, including timelines and project components. They spoke to early designs for Sunshine Superhub, Tottenham and Albions stations; enabling works including utility relocation works; and community consultation activity. VIDA rail confirmed major construction is expected in late 2026, with delivery of stage 1 to be completed in 2030. Community and stakeholder engagement continues with 10,000 individual engagements so far. Feedback on designs for Albion and Tottenham stations out for consultation until 14 June. Cr Lucy Nguyen asked for an estimated timeline for the remainder of the MAR project. VIDA Rail advised no funding has been provided as yet for stages beyond stage one. This will be dependent on business cases and funding availability. The Chair asked about cycling connections from Sunshine to Footscray as part of stage one. VIDA Rail confirmed there will be improved cycling connections through Sunshine connecting to existing paths, and a new pedestrian and cycling link over the rail line that will be separate from Sunshine Station. Details of cycling connections related to Footscray was taken on notice. The Chair advised VIDA Rail of LeadWest's State Election advocacy campaign launch – *Let's Get It Done* – and asked for an update on the delivery of the Sunshine Precinct Masterplan. VIDA Rail advised the elements of the masterplan being delivered as part of stage one were the spur line pedestrian and cycling link over the rail line and upgraded bus interchange. The full delivery of the masterplan is not part of MAR stage one works.

		Cr Maynard commented he is pleased to see the start of works, including the station rebuilds at Sunshine, Albion and Tottenham.
3.	**Conflict of Interest**	Nil
4.	**Confirmation of Previous Minutes**	The minutes from the meeting held on 7 May 2026 were adopted without amendment. **Moved:** Cr Zada **Seconded:** Cr Nguyen **Carried:** Yes
5.	**Actions arising** from previous meeting	No outstanding actions.
6.	**LeadWest Advocacy** **6.1** State Election Campaign launch – Let's Get It Done **6.2** State Election Advocacy Action Plan Update **6.3** Stakeholder engagement	**6.1 State Election Campaign launch – Let's Get It Done** The Chair provided an update on LeadWest's *Let's Get It Done* campaign launch which took place on 2 June 2026 on the steps of Parliament House. The Chair advised that multiple MPs stopped by during the launch including David Ettershank, Moira Deeming, Trung Luu and Steve McGhie. She also provided an overview of current media coverage and interest, and the need for member councils to share information in support of the campaign. Cr Maynard requested an update on how LeadWest was working with MPs as part of the campaign. The Chair provided an overview of recent and upcoming meetings with MPs and other planned activities as part of the LeadWest state election advocacy plan. **6.2 & 6.3 State election advocacy plan update and stakeholder engagement** The Chair provided an overview of meetings scheduled to take place in Canberra later in June and asked committee members to confirm with the Executive Officer which meetings they would attend within the next week. A further upcoming meeting has been scheduled with Minister Ros Spence MP.
7.	**Homelessness in Melbourne's West research**	The Chair presented the Homelessness in the West insights report and advocacy report as included in the agenda papers for committee endorsement, alongside a proposal to continue with a further stage of research involving service providers. The Chair raised with the committee that Maribyrnong City Council had been briefed by Launch Housing on the Advance to Zero program and she recognised some intersect in the work of Advance to Zero and LeadWest,

		particularly in relation to coordination roles and data streams. Cr Zada and Cr Nguyen advised they were happy to support the proposal. Cr Maynard supported the proposal but asked to consider an online option for the proposed regional roundtable. Phu Nguyen said the data collected to date was valuable for LeadWest advocacy, and suggested the proposed additional phase was not essential to keep advocacy going. The committee agreed that the Executive Officer would come back to the committee with more detail on the proposed next phase and costings before proceeding. Cr Nguyen said it was important to engage with key service providers and get feedback to validate our findings. The Chair referred back to the original intent of the research, which aimed to involve service providers but was not possible within the timeframe allocated. **Motion** The committee notes the Homelessness in Melbourne's West Insights Report, endorses the advocacy recommendations and agrees to pursue an additional phase of the research project to validate the research findings. **Moved:** Cr Nguyen **Seconded:** Cr Zada **Carried:** Yes **Action:** The EO to provide the committee with further detail and final costs for phase 2 of the Homelessness in Melbourne's West research before proceeding.
8.	**LeadWest Terms of Reference Review** - Draft Terms of Reference	The Chair presented with the draft LeadWest Terms of Reference (ToR) and outlined the next steps in the review proceed. Committee members were asked to review the draft ToR as presented with their respective councils and provide feedback to the Executive Officer by 17 July 2026. Stephen Wall confirmed that as a joint delegated committee, each council will need to adopt final terms of reference once they are endorsed by the committee. **Action:** Member Councils to review Draft Terms of Reference and provide feedback to Executive Officer by 17 July 2026.

9.	**Quarterly Updates** **6.1** Media and Communications Update **6.2** Finance Update	**Media and Communications Update** The Executive Officer provided an update on media and communications activity including media coverage, social media activity since activating LeadWest's profile on LinkedIn and website activity. **Finance Update** The Executive Officer provided an overview of the information referenced the quarterly finance briefing note as included in the agenda papers, and advised LeadWest's operational budget was in a sound position for the 25/26 financial year. Cr Maynard requested a copy of the homelessness research brief. **Motion:** That the committee accepts the Finance report as included in agenda papers. **Moved:** Cr Maynard **Seconded:** Cr Dr Zada **Carried:** Yes
10.	**Other Business** • WoMEDA • Bus Network Reform • Other	**WoMEDA** The Chair raised this item as a continuation of discussions from the May meeting, with an interest in looking at opportunities for collaboration between WoMEDA and LeadWest. As a WoMEDA board member, Stephen said the work of LeadWest and WoMEDA is complementary. WoMEDA is focussed on economic data, jobs, jobs creation and supporting infrastructure works to support economic development in the western region. Phu advised that the two bodies must remain complementary, and western region local government CEO representation on both committees will assist with this. Stephen advised that member base is a key difference with WoMEDA bringing local government and industry together. **Bus Network Reform** The Chair shared that feedback from MPs was that it would be helpful to have more specific information available to support LeadWest's bus network reform advocacy. The Chair asked member councils to provide more specific information to be consolidated for future MP meetings. The committee agreed that the Executive Officer would work with CEOs to gather information.

		Cr Nguyen raised the Better Buses for the West campaign, and the committee discussed awareness of the proposal and how it aligns with individual council priorities. **ACTION:** EO to work with Member Council CEOs to gather information to support bus network reform advocacy. **Leakes Road** The committee discussed the Leakes Needs Lights community campaign and upcoming demonstration. The committee discussed how Leakes Road is linked to LeadWest advocacy for the Western Highway upgrade in the context of required interchange upgrades, however the road – and specific intersection being campaigned for - is not included in the outer western roads package. **Bike West** The Chair advised that she had received a request from Bike West to present to LeadWest. The Chair will share the information provided to the committee via email for consideration.
11.	**Close of meeting**	The Chair closed the meeting at **4.41pm**.

Meeting actions summary:

Meeting Item	Action
Homelessness research	The EO to provide the committee with further detail and final costs for phase 2 of the Homelessness in Melbourne's West research before proceeding.
Terms of Reference Review	Member Councils to review Draft Terms of Reference and provide feedback to Executive Officer by 17 July 2026.
Bus Network Reform	EO to work with Member Council CEOs to gather information to support bus network reform advocacy.

Next Meeting Date: Wednesday 2 September, 3-4.30pm (online)

2026 Meeting Schedule

- Wednesday 25 February, 3-4.30pm (online)
- Thursday 7 May 2026, 4-5pm (online – additional scheduled meeting)
- Wednesday 3 June, 3-4.30pm (in-person, Hobsons Bay City Council)
- Wednesday 2 September, 3-4.30pm (online)
- Wednesday 2 December, 3-4.30pm (in-person, Maribyrnong City Council)