

# Update or cancel your pet's registration

## About this form

You can update or cancel your animal registration online. Visit our website and search for 'animal registration'.

Use this form to notify us if:

- you are now eligible for a pensioner concession
- your animal has a new owner
- your animal has moved to a different address
- your animal has been desexed
- your animal has died.

## What you need

- Your pet's details, including their registration number or microchip number.
- If applicable, certificate of desexing from your vet.
- If eligible, your Centrelink or DVA concession.
- If applicable, evidence that your pet is exempt from desexing.

## How to return this form

In person: Civic Centre, 45 Princes Highway, Werribee

Manor Lakes Community Centre,  
86 Manor Lakes Boulevard, Manor Lakes

Point Cook Community Centre,  
1-21 Cheetham St, Point Cook

Tarneit Community Centre, 150  
Sunset Views Boulevard, Tarneit

By post: PO Box 197, Werribee, Victoria,  
Australia, 3030

## More information

If you need help completing this form, call us on 1300 023 411.

We are open Monday to Friday from 8am to 5pm.

## Owner details

**Given name:**

**Last name:**

**Date of birth:**

 (dd/mm/yyyy)

**Phone number:**

**Email address:**

**Your current home address:**

Street and number:

Suburb:

Postcode:

**Why are you completing this form?**

- ☐ You have received a Centrelink pensioner concession or Department of Veteran's Affairs gold card (attach a copy of your card to this application)
- ☐ Your postal address has changed
- ☐ Your residential address has changed
- ☐ Your pet is now kept at another property in Wyndham
- ☐ Your pet has been sold or given away
- ☐ Your pet has been lost or stolen
- ☐ Your pet has died
- ☐ Your pet has been desexed (attach a copy of your desexing certificate to this application)
- ☐ Your pet has left Wyndham and is now kept in another municipality

|                                                           |                    |  |
|-----------------------------------------------------------|--------------------|--|
| <b>Your pet's name:</b>                                   |                    |  |
| <b>Your pet's registration number or microchip number</b> |                    |  |
| <b>If applicable, what is the new address?</b>            | Street and number: |  |
|                                                           | Suburb:            |  |
|                                                           | Postcode:          |  |

## Declaration

|                         |                                                                                                                    |
|-------------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>Acknowledgement:</b> | <input type="checkbox"/> I am the registered owner of the animal and the information provided is true and correct. |
| <b>Signature:</b>       |                                                                                                                    |
| <b>Name:</b>            |                                                                                                                    |
| <b>Date:</b>            |                                                                                                                    |

## Privacy statement

We will collect and use your personal information (or personal information of those acting on your behalf) when we process your request.

We will store the information in our database and use it to identify you when you are communicating with us. We will also use your information and may share it with our contractors when we deliver services and information.

We may use your data to gather feedback through a survey, to assess your satisfaction with our service delivery. Your personal information will be handled in accordance with the Privacy and Data Protection Act 2014 (Vic). For more information about how your personal information is handled please visit our [Privacy Policy](#) on our website at [www.wyndham.vic.gov.au](http://www.wyndham.vic.gov.au)