13.2. Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a).

Scoreboard Pavilion Upgrade Program

MOTION:

CR PREET SINGH / CR MIA SHAW

That Council:

1. Approves the construction of electronic scoreboards at Alcock Road Reserve (Truganina), Goddard Street Reserve (Tarneit), and two additional sites (to be confirmed), subject to the Primary Tenants at each site confirming their commitment to assume maintenance and renewal responsibilities following construction.
2. Allocates capital works funding of $50,000 in 2025-26 for planning and early works and $350,000 in 2026-27 for construction.
3. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this resolution.

(CARRIED)

CR PETER MAYNARD CALLED FOR A **DIVISION** ON THE VOTE.
The DIVISION was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	**AGAINST**
CR SHANNON McGUIRE	CR SUSAN McINTYRE
CR PREET SINGH	CR LARRY ZHAO
CR JOSH GILLIGAN	CR PETER MAYNARD
CR MIA SHAW	CR JASMINE HILL
CR MARIA KING	
CR ROBERT SZATKOWSKI	
CR JENNIE BARRERA	
TOTAL (7)	TOTAL (4)

(CARRIED)

ITEM NO: 13.2.

Liana Thompson, Director City Life

Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a).

Scoreboard Pavilion Upgrade Program

Recommendation

That Council:

1. Approves the construction of electronic scoreboards at Alcock Road Reserve (Truganina), Goddard Street Reserve (Tarneit), and two additional sites (to be confirmed), subject to the Primary Tenants at each site confirming their commitment to assume maintenance and renewal responsibilities following construction.
2. Allocates capital works funding of $50,000 in 2025-26 for planning and early works and $350,000 in 2026-27 for construction.
3. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this resolution.

Brief Overview

[redacted]

[redacted]

This Report outlines the project methodology and timeframes to deliver electronic scoreboard projects and a revised timeframe for consideration.

Rationale for Recommendation

The recommendation provides the framework for Council (subject to endorsement) to bring forward the delivery of the Scoreboard Pavillion Upgrades Program from what is currently proposed in Council's four-year capital works pipeline.

Critical Dates

Not applicable.

Attachments

None

Key Issues

Wyndham Active Revitalisation Program

[redacted]

[redacted]

[redacted]

[redacted]

For reference, the two electronic scoreboard projects funded via the Active Wyndham Revitalisation Program are at Chirnside Park Oval (earmarked for delivery in 2025-26, subject to conditions) and Webster Street Reserve (earmarked for delivery in 2026-27).

Policy Positions For Electronic Scoreboards

The Sports Facility Capital Development Guide (SFCDG) outlines Council's standard facility provisions across sport and recreation facilities in Wyndham and the Sports Facility User Guide (SFUG) outlines the maintenance and renewal responsibilities associated with each of those provisions.

Updated iterations of the SFCDG and SFUG have been scheduled for final endorsement at the Council Meeting on 24 February 2026 following review, update and public exhibition during 2025. Historically Council has not been responsible for the construction, maintenance or renewal of electronic scoreboards. This position is not proposed to change, subject to final endorsement, in the 2026 updates to the SFCDG and SFUG.

Project Delivery Methodology and Timeframes

Electronic scoreboards cost in the vicinity of $100,000 inclusive of a 3m x 4m LED panel, steel frame, laptop and remote connectivity, electrical and data connections.

There are three phases of project delivery:

- Planning and permit acquisition phase: Most projects require cultural heritage and geotechnical reports before going through planning permit and building permit processes. The timeframe to fulfill these requirements is between 12 to 26 weeks depending on the complexity of the planning requirements.
- Procurement phase: Under Council's procurement policy, two written quotes are required for projects of this value. The timeframe to complete the procurement process and appoint a contractor is typically 6 weeks.
- Construction phase: Project delivery is relatively straightforward, with the lead time on LED scoreboard panels taking longer than construction itself. Subject to contractor availability, early works can take place in parallel with the LED scoreboard delivery period. The construction window is expected to be in the vicinity of 12 to 16 weeks.

The timeframe to deliver an electronic scoreboard project from end to end is typically 30 to 48 weeks.

Based on this timeframe, it would not be possible to deliver the electronic scoreboards in their entirety by the end of 2025-26, however it is possible to commence the planning, permit acquisitions and procurement in 2025-26 and complete the construction of the projects in 2026-27.

The Chirnside Park project, funded via the Wyndham Active Revitalisation Program, is replacement of an existing scoreboard and does not require the full breadth of planning and permit acquisition activities, enabling it to be delivered in 2025-26 subject to conditions being met by the tenant club.

Site Selection

[redacted] Since this time, the State Government made a budget commitment for a new scoreboard at Hogans Road Reserve, which is now under construction and due for completion April 2026.

The recommendation in this report [redacted] seeks confirmation of the remaining two sites.

To assist with the confirmation of the remaining two sites, the following lists are provided:

Sites with Electronic Scoreboards

- Saltwater Reserve Oval 1
- Featherbrook Reserve Oval
- Wyndham Vale South Reserve Oval 1
- Wootten Road Reserve Oval 1
- Mainview Boulevard Reserve Oval 1
- Galvin Park Oval 1
- Hogans Road Oval 1
- Soldiers Reserve Oval
- Chirnside Park Oval
- Galvin Park Soccer Pitch 1
- Grange Reserve Soccer Pitch 1
- Mossfiel Reserve Netball
- Mossfiel Reserve Rugby Pitch 1
- Presidents Park Hockey

Sites where Electronic Scoreboards have been funded (to be delivered)

- Hogans Road Oval 1 & 2
- Chirnside Park Oval (Renewal)
- Webster Street Oval

Sites which had unsuccessful electronic scoreboard applications as part of the Wyndham Active Revitalisation Program

- Haines Drive Reserve Pitch 1
- Galvin Park Soccer Pitch 1
- Howqua Way Reserve Oval 1

Financial implications

The 2025-26 capital works program is reviewed and adjusted on a quarterly basis. Based on the Quarter 2 forecast position, the additional $50,000 associated with this project can be absorbed within the overall capital works portfolio.

The 2026-27 capital works budget is in its early stages of development.

Based on this information, it is possible to allocate capital works funding of $50,000 in 2025-26 for planning and permit acquisition and $350,000 in 2026-27 for construction (subject to the 2026-27 capital works budget development process and approval).

Policy Strategy and Legislation

Wyndham Vision 2050

Wyndham Council Plan 2025 – 2029

Sports Facility Capital Development Guide

Sports Facility User Guide

Wyndham 2050 Community Vision
Recreation and Tourism

Council Plan 2025-29 (incorporating the Municipal Health & Wellbeing Plan)
1.2 Provide accessible and diverse sporting facilities, leisure and recreational opportunities that encourage residents to be physically active and healthy.

Strategic Risk
Community Assets & Infrastructure

Sustainability Implications

Not applicable.

Consultation

No public consultation has been undertaken in relation to this matter.

Officers' Declaration of Interests

Under Section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.
The following staff involved in the creation of this report have no disclosable interest in the report.

Liana Thompson, Director City Life

Cam Atkins, Manager Sport & Recreation

Conclusion

Of recent times electronic scoreboards have become popular amongst Wyndham clubs. Clubs report key benefits being; improved user experience through live scoring and updates, increased sponsorship through messaging and content (club/sponsor videos, etc.) and more diverse club events (stream movies / live sport (subject to licencing requirements).

This Report provides the framework for Council (subject to endorsement) to bring forward the delivery of the Scoreboard Pavillion Upgrades Program from what is currently proposed in Council's four-year capital works pipeline.

13.3. Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Wyndham Landfill & Resource Recovery Centre Community Reference Group

CR JENNIE BARRERA, having declared a conflict of interest in this item, left the Chamber at 8.46pm, and was absent for the discussion and vote on Item 13.3.

CR SHANNON McGUIRE / CR MIA SHAW

That Council:

1. Appoint the following members of the Wyndham community to the nominated positions on the Wyndham Landfill & Resource Recovery Centre (WL&RRC), formerly the RDF Community Reference Group (CRG) for a period of three years commencing on the 1 January 2026:

a. Poly Kiyaga: Resident – Community Member Representative
b. Joshua Sardi: Resident – Community Member Representative
c. Muhammad Naeem Siddiqui – Community Member Representative
d. Sulusi Eteru – Ratepayer/Business/Advocacy Group Representative

2. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this Resolution.

(CARRIED)

ITEM NO: 13.3.

Antoniette Michail, Acting Director City Operations

Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Wyndham Landfill & Resource Recovery Centre Community Reference Group

Recommendation

That Council:

1. Appoint the following members of the Wyndham community to the nominated positions on the Wyndham Landfill & Resource Recovery Centre (WL&RRC), formerly the RDF Community Reference Group (CRG) for a period of three years commencing on the 1 January 2026:

a. Poly Kiyaga: Resident – Community Member Representative

b. Joshua Sardi: Resident – Community Member Representative

c. Muhammad Naeem Siddiqui – Community Member Representative

d. Sulusi Eteru – Ratepayer/Business/Advocacy Group Representative

2. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this Resolution.

Brief Overview

Council established the Wyndham Landfill & Resource Recovery Centre (WL&RRC) Community Reference Group (CRG) in 2013, to provide an avenue for community engagement on current and future operations at the WL&RRC, as well as waste strategy within Wyndham more generally. This was in response to Condition 40 of Planning Permit WYP1221/07.03.

The CRG operates under the Terms of Reference (ToR), provided in Attachment 1.

Expressions of Interest (EOI) were requested to fill three (3) vacant positions within the CRG. In total, 13 compliant applications were received with two (2) applications from recently expired/returning members. A fourth position became vacant when another sitting member submitted their resignation from the CRG [redacted]

Rationale for Recommendation

The proposed appointments to the Community Reference Group (CRG) will provide the Council with views from a group of diverse people with different backgrounds, ages, ideas and community connections from across different areas of Wyndham.

The benefit of this diverse representation is to engage with as much of the community as possible, in the operation of the WL&RRC, including the development of waste strategy more generally. This also meets the requirements of Planning Permit WYP1221/07.03.

Critical Dates

The Council meeting to endorse members is 24 February 2026.

Attachments

1. Attachment 1: Confidential - CRG Terms of Reference 2025
2. Attachment 2: Confidential - CRG Recommendation Report 2025

Key Issues

There are currently nine (9) community positions on the CRG:

a. Six (6) community representatives
b. One (1) environment group representative
c. One (1) business/advocacy/rate-payer association representative; and
d. One (1) adjacent landowner representative.

The membership term is three years. An appointment schedule with a rotation of three positions each year is designed to keep the membership refreshed. Council endorsement is required to formally appoint positions in the CRG.

In mid-2025, the terms of two (2) community representatives came to an end and a call for EOIs from the Wyndham City community was made via newspaper, the Council website and social media. While the EOI period was open, the Ratepayer/Business/Advocacy Group Representative resigned [redacted] A total of 13 compliant applications were received from prospective representatives, including two (2) from recently resigned members.

A selection panel comprising Helen Jennings (current Independent Chair of the CRG), Darren Martin and Ben Hart was established to consider the EOI applications and shortlist the applicants who would be interviewed. This short list was presented to nominated CRG committee Councillors and Executive for endorsement prior to the development of this report.

The key selection criteria used to assess the applications were:

- Personal and professional experiences
- Understanding of issues around the operation of the WL&RRC

- Connections to the community and communication skills
- Understanding of the CRG role, values and principles and fit
- Availability

The selection committee elected to initially interview four (4) of the prospective representatives, relying on the submitted EOIs to assess their individual suitability and their fit within the existing CRG.

Following interviews on 24 June 2025, the selection committee determined:

- Poly Kiyaga: Mr Kiyaga was a good candidate who had a solid understanding of the potential role within the CRG and who has a desirable reach into and connections with segments of the Wyndham Community previously underrepresented on the CRG.
- Joshua Sardi: Mr Sardi demonstrated a good understanding of the role of the CRG and its values and principles. Mr. Sardi also had good community connections, good communication skills and represents a segment of the Wyndham community currently unrepresented. While he did not have a specific understanding of broad waste issues, he met requirements and uses the Transfer Station.
- Muhammad Naeem Siddiqui: Mr Siddiqui demonstrated a good understanding of Council waste management policies and a strong understanding of the role of the CRG. Mr Siddiqui also has good links back to the Wyndham Community, including segments currently not well represented.
- Sulusi Eteru: Mr Eteru had excellent connections back to the community and was a very good communicator. Mr Eteru owns his own gardening business, so is a candidate for the Ratepayer/Business/Advocacy Group Representative position and is a user of the Transfer Station.

All the above candidates are considered desirable as members of the CRG.

Financial implications

There are no financial implications. The CRG is a volunteer group.

Policy Strategy and Legislation

Ongoing community representation and engagement via the Community Reference Group is a requirement of the Planning Permit WYP1221/07.03.

Wyndham 2050 Community Vision
Sustainability and Environment

Council Plan 2025-29 (incorporating the Municipal Health & Wellbeing Plan)
1.5 Work with other levels of government and key stakeholders to provide sustainable, fit for purpose community infrastructure.

Strategic Risk
Community Assets & Infrastructure

Sustainability Implications

The appointment of new members of the CRG does not have any specific sustainability implications.

Consultation

Consultation for this proposal over the period from 31 March to 2 May 2025 included:

- Advertisement on Council website
- Advertisement in Star Weekly
- Advertisement on Wyndham social media

Successful and unsuccessful applicants will be advised of the outcome of the expression of interest process by telephone or in writing. New members of the group will be provided a welcome pack containing a range of relevant documentation for background reading prior to their attendance at their first CRG meeting.

Officers' Declaration of Interests

Under Section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.
The following staff involved in the creation of this report have no disclosable interest in the report.

Antoniette Michail, Acting Director City Operations

Darren Martin, Manager Waste and Resource Recovery

Conclusion

In conclusion, a robust selection process has been carried out to assess applicants submitting formal EOIs to fill vacant positions in the Wyndham RDF CRG.

It is the recommendation of the selection panel that Council endorse the following appointments:

1. Poly Kiyaga: Resident – Community Member Representative
2. Joshua Sardi: Resident – Community Member Representative
3. Muhammad Naeem Siddiqui – Community Member Representative
4. Sulusi Eteru – Ratepayer/Business/Advocacy Group Representative.

13.6. Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.

Potential Divestment of Council Road Reserve - Part R1 on PS820684 (adjoining 47 Abbotswood Drive, Hoppers Crossing)

CR JENNIE BARRERA, having declared a conflict of interest in this item, left the Chamber 8.49 pm, and was absent for the discussion and vote on Item 13.5 and 13.6.

CR PREET SINGH / CR SHANNON McGUIRE

That Council:

1. Authorise Council Officers to commence the statutory process for the road discontinuance in accordance with Clause 3, Schedule 10 of the Local Government Act 1989.

2. Authorise Council Officers to commence the statutory process for the sale of part R1 on PS 820684 in accordance with Section 114 of the *Local Government Act 2020,* with the sale price to be at market value or greater.
3. Request Council Officers to undertake Community Engagement in accordance with Section 114(2)(b) of the *Local Government Act 2020.*
4. Request Council Officers to finalise the sale and transfer of part R1 on PS 820684 in accordance with the *Local Government Act 2020.*
5. Authorise the Wyndham City Chief Executive Officer to sign on behalf of Council the relevant transfer documentation specific to the subject property in accordance with statutory provisions.
6. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this Resolution.

(CARRIED)

ITEM NO: 13.6.

Eric Braslis, Director Planning & Liveability

Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.

Potential Divestment of Council Road Reserve - Part R1 on PS820684 (adjoining 47 Abbotswood Drive, Hoppers Crossing)

Recommendation

That Council:

1. Authorise Council Officers to commence the statutory process for the road discontinuance in accordance with Clause 3, Schedule 10 of the Local Government Act 1989.
2. Authorise Council Officers to commence the statutory process for the sale of part R1 on PS 820684 in accordance with Section 114 of the *Local Government Act 2020,* with the sale price to be at market value or greater.
3. Request Council Officers to undertake Community Engagement in accordance with Section 114(2)(b) of the *Local Government Act 2020.*
4. Request Council Officers to finalise the sale and transfer of part R1 on PS 820684 in accordance with the *Local Government Act 2020.*
5. Authorise the Wyndham City Chief Executive Officer to sign on behalf of Council the relevant transfer documentation specific to the subject property in accordance with statutory provisions.
6. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this Resolution.

Brief Overview

Council has recently resolved to consider the sale of Council owned land (part of Council's Road Reserve) along Tarneit Road, Hoppers Crossing. The land is approximately 480sqm and is part of Lot R1 on PS 820684 which adjoins 47 Abbotswood Drive, Hoppers Crossing. This report seeks formal approval to proceed with the sale of the land.

Figure 1: Aerial image of subject site (identified in red) and surrounds.

Rationale for Recommendation

On 10 February 2026, the Planning Committee resolved to:

1. Issue a Planning Permit for the use and development of the land for an Education Centre at 47 Abbotswood Drive, Hoppers Crossing and Road R1 on Plan of Subdivision 820684S, subject to clauses and conditions in Attachment 1 of this report.
2. Ask the CEO to bring a report to the February Council Meeting outlining options for the sale to the applicant of the land known as Road R1 on Plan of Subdivision 820684S.

Accordingly, this report seeks formal approval to proceed with the sale of the land and road discontinuance.

Critical Dates

Before Council can sell property, it must publish a notice of intent to sell at least four weeks in advance in accordance with the *Local Government Act 2020*. Council must also obtain a current valuation of the property within six months of the sale. This has been obtained.

Attachments

1. Planning Committee Meeting Report - 10 February 2026

Key Issues

Council acquired the land in 2019 for the future widening of Tarneit Road, this land is no longer required and as such deemed surplus and should be repurposed or divested in accordance with Wyndham City Property Portfolio Policy.

The land is required by the adjoining landowner for carparking for an Education Centre.

The proposed Education Centre entails both after school tutoring services as well as adult education services for English language and mathematics. The Education Centre is expected to operate between 10am to 8pm Monday to Friday and 9am to 4pm on Saturday to Sunday. Throughout all time periods, a maximum of 50 students and nine (9) staff are to be present on site at any one time.

The proposal intends to utilise the Road Reserve parcel of land that borders Tarneit Road for the purpose of car parking and internal vehicle movements. The proposal seeks to seal this site via concrete for the purpose of providing additional car parking spaces for the Education Centre.

In order to facilitate the sale of the land a road discontinuance would be required to subdivide the land from the broader road reserve. The removal of Road Reserve status would also be required with the underlying zoning of the land being residential. To remove the reserve status a planning application is lodged under Section 24A of the *Subdivision Act 1988*.

Financial implications

A formal valuation on the land has been undertaken [redacted] determined on an unencumbered General Residential basis.

Once the reserve status of the land is removed the land will revert to General Residential zoning, with a single dwelling permissible, the land has been assessed at the lower end of the vacant land sales evidence. This reflects its narrow and irregular frontage configuration together with the full side boundary exposure to Tarneit Road, which detracts from overall residential appeal and marketability. The lower end of the analysed evidence indicates a rate of approximately [redacted] per square metre.

If Council retained the land and chose to lease instead of divestment a market rental valuation of [redacted] per annum Plus GST was determined.

Policy Strategy and Legislation

If Council proceeds with divestment, a community engagement process will be undertaken in accordance with Section 114(2)(b) of the *Local Government Act 2020.*

Pursuant to *section 12(2) of the Road Management Act 2004* and where Council is the coordinating road authority, Officers may, under delegation, proceed to discontinue a road, by publishing a notice in the local newspaper and any other means of communication deemed necessary in accordance with Council's Community Engagement Policy.

Wyndham 2050 Community Vision
Infrastructure and Planning
Council Plan 2025-29 (incorporating the Municipal Health & Wellbeing Plan)

4.5 Ensure the needs of the community are well represented through effective community engagement and advocacy practices that focus on improved transport connections, local job opportunities, safer communities, and better health services.

Strategic Risk
Community Assets & Infrastructure
Local Economic Prosperity

Sustainability Implications

Economic - The proposed use and development will generate local employment opportunities. The Education Centre will provide opportunities for residents within the community to enter the workforce.

Social - The proposed use will provide necessary educational opportunities for the local community.

Consultation

In internal referral was undertaken with all internal stakeholders consulted on the proposed sale of the land with no formal objections received. Community engagement will now be undertaken to notify of Councils intention to sell the land in accordance with Section 114(2)(b) of the *Local Government Act 2020* should Council proceed with the acquisition.

Pursuant to *section 12(2) of the Road Management Act 2004* Council must publish its intention to proceed to discontinue a road, by publishing a notice in the local newspaper and any other means of communication deemed necessary in accordance with Council's Community Engagement Policy. The notice must contain all the particulars and a survey drawing of the proposal and include the date by which submissions are to be submitted, which must not be less than 28 days after the date on which the public notice is published.

Where the road is determined to not be required for public use, Officers may under delegation, enact the discontinuance via a notice published in the Victoria Government Gazette.

Officers' Declaration of Interests

Under Section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.
The following staff involved in the creation of this report have no disclosable interest in the report.

Eric Braslis, Director Planning & Liveability

Aaron Chiles, Manager Strategic Planning & Property

Alexandra Gold, Coordinator Strategic Property Management

Conclusion

The land is deemed surplus and divestment of the land will provide funds to enable future purchases for community infrastructure and investment.

13.7. Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Reappointment of the Chief Executive Officer

CR JENNIE BARRERA returned to the Chamber at 8.55pm, and was present for the discussion and vote on Item 13.7.

MOTION:

CR MIA SHAW / CR PREET SINGH

That Council:

1. Resolves to reappoint Mr Stephen Wall as its Chief Executive Officer (CEO), in compliance with the CEO Employment and Remuneration Policy and in accordance with ss 44 and 45 of the *Local Government Act 2020.*
2. Authorises the Mayor to make a formal offer of reappointment to Mr Wall.
3. Authorise the Mayor to negotiate and finalise the terms of a Contract of Employment between Council and Mr Wall in substantially the terms of the proposed CEO Contract of Employment attached to this Report.
4. Make the following information available to the public upon signing of the contract: Wyndham City Council has resolved to reappoint Mr Stephen Wall to the position of Chief Executive Officer of the Wyndham City Council for a period of five (5) years.
5. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this Resolution.

(CARRIED)

CR JOSH GILLIGAN CALLED FOR A **DIVISION** ON THE VOTE.
The DIVISION was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
CR SUSAN McINTYRE	
CR SHANNON McGUIRE	
CR PREET SINGH	
CR LARRY ZHAO	
CR JOSH GILLIGAN	
CR MIA SHAW	
CR MARIA KING	
CR ROBERT SZATKOWSKI	
CR PETER MAYNARD	
CR JASMINE HILL	
CR JENNIE BARRERA	
TOTAL (11)	TOTAL (0)

(CARRIED)

ITEM NO: 13.7.

Mark Rossiter, Director Corporate Services

Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Reappointment of the Chief Executive Officer

Recommendation

That Council:

1. Resolves to reappoint Mr Stephen Wall as its Chief Executive Officer (CEO), in compliance with the CEO Employment and Remuneration Policy and in accordance with ss 44 and 45 of the *Local Government Act 2020.*
2. Authorises the Mayor to make a formal offer of reappointment to Mr Wall.
3. Authorise the Mayor to negotiate and finalise the terms of a Contract of Employment between Council and Mr Wall in substantially the terms of the proposed CEO Contract of Employment attached to this Report.
4. Make the following information available to the public upon signing of the contract: Wyndham City Council has resolved to reappoint Mr Stephen Wall to the position of Chief Executive Officer of the Wyndham City Council for a period of five (5) years.
5. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this Resolution.

Brief Overview

Section 44 of the *Local Government Act 2020* sets out the statutory requirements for the appointment and reappointment of a CEO.

Under section 44(1) of the Act, Council must appoint a natural person to be its CEO in accordance with its CEO Employment and Remuneration Policy.

A CEO must be employed under a written contract of employment that does not exceed five years. Section 44(7) of the Act provides that a CEO may be reappointed under a new contract of employment prior to, or at the expiry of, their current contract.

Rationale for Recommendation

Mr Wall commenced employment with Council as CEO on 9 August 2021 under a five-year contract of employment that expires on 8 August 2026.

Council is considering Mr Wall's reappointment well in advance of the expiry date of his current contract, to comply with clause 6 of the Policy, and ensure continuity of leadership, organisational stability, appropriate consideration of performance, remuneration, and governance requirements under the Policy.

Critical Dates

Mr Wall commenced employment with Council as CEO on 9 August 2021 under a 5-year contract of employment that expires on 8 August 2026. The new employment contract will commence on 9 August 2026 and conclude on 8 August 2031.

Attachments

1. Draft CEO Employment Contract - Wyndham City Council - February 2026

Key Issues

Under section 45 of the Act, Council must maintain an active CEO Employment and Remuneration Policy. Council's CEO Employment and Remuneration Policy (Policy) was most recently approved by Council on 25 March 2025.

The Policy establishes Council's framework for the appointment and reappointment of the CEO. In accordance with clause 6 of the Policy, the CEO Employment Matters Committee is required to make a recommendation to Council at least six months prior to the expiry of the CEO's contract of employment, having regard to current legislative requirements, as to whether the CEO should be reappointed under a new contract of employment or whether the CEO's employment should cease upon expiry of the current contract. Any reappointment of the incumbent CEO must be made by resolution of Council.

Consistent with the Policy, the CEO Employment Matters Committee has recommended that it is appropriate for Council to reappoint Mr Wall as Council's CEO for a further term of five years. No recruitment, shortlisting or interview process has therefore been undertaken in relation to the proposed reappointment.

A proposed CEO Contract of Employment has been prepared for Council's consideration. The proposed contract reflects current legislative requirements and the Policy, including provisions relating to remuneration, performance review, and termination, and is intended to replace Mr Wall's existing contract upon expiry.

Financial implications

Impact on key LTFP parameters if the recommendation is adopted
Not applicable.

Policy Strategy and Legislation

Local Government Act 2020

Strategic Risk
Organisational Governance

Sustainability Implications

Not applicable.

Consultation

Not applicable.

Officers' Declaration of Interests

Under Section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.
The following staff involved in the creation of this report have no disclosable interest in the report.

Mark Rossiter, Director Corporate Services

David Dudart-Aberdeen, Manager People & Capability

Conclusion

Mr Wall commenced employment with Council as CEO on 9 August 2021 under a five year contract of employment that expires on 8 August 2026. Following five years of successfully delivering on his KPIs, the Employment Matters Committee recommends a reappointment of five years.

BUSINESS

12 Confidential Business

12.1. Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Western Leisure Services Pty Ltd Chair & Non-Executive Director Appointments

MOTION:

CR MIA SHAW / CR SHANNON McGUIRE

That Council:

1. Endorse the re-appointment as Chair and independent non-executive Director of Western Leisure Services Pty Ltd, Ms Libby Mears for a further term of three years from 24 June 2026 to 23 June 2029.
2. Endorse the re-appointment as an independent non-executive Director of Western Leisure Services Pty Ltd, Ms Alexandra Ash for a further term of three years from 29 July 2026 to 28 July 2029.
3. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this Resolution.
4. Refer this report to the quarterly Confidentiality Status Report for Council to consider public release upon recommendation by the CEO.

(CARRIED)

ITEM NO: 12.1.

Jenna House, Acting Director City Life

Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Western Leisure Services Pty Ltd Chair & Non-Executive Director Appointments

Recommendation

That Council:

1. Endorse the re-appointment as Chair and independent non-executive Director of Western Leisure Services Pty Ltd, Ms Libby Mears for a further term of three years from 24 June 2026 to 23 June 2029.
2. Endorse the re-appointment as an independent non-executive Director of Western Leisure Services Pty Ltd, Ms Alexandra Ash for a further term of three years from 29 July 2026 to 28 July 2029.
3. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this Resolution.
4. Refer this report to the quarterly Confidentiality Status Report for Council to consider public release upon recommendation by the CEO.

Brief Overview

This report seeks Council endorsement for the re-appointment of two independent non-executive Directors of Western Leisure Service Pty Ltd (WLS), one of which is the Chair.

The current terms of Ms Libby Mears (Chair & Director) and Alexandra Ash (Director) expire on 23 June 2026 and 28 July 2026 respectively. Libby and Alexandra have indicated that they would like to offer their selves for re-appointment to the Board subject to Council's approval.

In accordance with clauses 9.1 and 9.2 of the Constitution under the *Corporations Act 2001*, Council can re-appoint Libby and Alexandra as Directors of WLS for a further term of up to three years.

Rationale for Recommendation

Strong and effective governance of WLS is required to carry the organisation forward as it embarks on its next phase of strategic objectives. Ms Libby Mears and Ms Alexandra Ash have been effective Directors of Western Leisure Services during their initial three year terms, demonstrating strategic acumen, vast knowledge of the sector and specialist expertise.

Critical Dates

Not applicable.

Attachments

None

Key Issues

In 2014 Council established Western Leisure Services to operate its leisure facilities.

The Western Leisure Services (WLS) constitution outlines that the Shareholder (Council) can appoint not less than five (5), nor more than seven (7) Directors. This is currently made up of five independent Directors and two Councillor Directors.

In accordance with clauses 9.1 and 9.2 of the constitution under the *Corporations Act 2001*, Council as Shareholder can appoint Directors of Western Leisure Services for a term of up to three (3) years.

Ms Libby Mears

Libby was appointed as Chair of the Board of Western Leisure Services Pty Ltd on 24 June 2023 following the Council Meeting on 21 December 2022. Following a six-month period shadowing previous Chair Ms Kay Rundle, Libby's initial appointment was for a term of 3 years, expiring on 23 June 2026. She is now offering herself for reappointment for a further 3-year term. A summary of Libby's experience and performance is outlined below.

Ms Mears holds extensive experience as a Chair, non-executive Director and CEO across several for-purpose organisations, as well as an intimate knowledge of local government as a past Mayor and Councillor of Surf Coast Shire. She presented a strong track record of delivering community impact, particularly in the health and wellbeing sector, built on a foundation of strategic, business development and governance excellence.

In addition to her role as Chair of WLS, Ms Mears is currently the Chair of the Great Ocean Road Coast and Parks Authority, Director at Barwon Health and Director at Mercy Community Services. Ms Mears holds extensive past experience as a non-executive Director and Trustee across a diverse range of organisations including; gforce Employment Solutions, Kardinia Park Stadium Trust, Surfing Victoria, Barwon Regional Partnership, St Joseph's College, the Victorian Coastal Council and Geelong Regional Library.

As Chair, Ms Mears has guided the WLS Board to embody a strong emphasis on strategic clarity and alignment, strike a balance between community and commercial outcomes, drive continuous improvement related to business operations, risk management and safety culture and embrace the need for a strong and collaborative relationship between Council and WLS. She has provided specialist expertise in leadership, strategy and business development and has drawn on her past experience as a Councillor to bring likely shareholder perspectives to the forefront of Board discussions.

It is recommended that Council appoint Ms Libby Mears as Chair and non-executive Director for a further three year term on the basis of her performance and extensive experience. Confirmation of this appointment will ensure a level of leadership continuity for WLS at a time where WLS' long standing CEO will depart the organisation mid-year and the Chair of the Finance, Audit and Risk Management Committee will retire in the second half of 2026.

Ms Alexandra Ash

Alexandra was appointed to the Board of Western Leisure Services Pty Ltd on 29 July 2023 following the Council Meeting on 27 June 2023. Alexandra's initial appointment was for a term of 3 years, expiring on 28 July 2026. She is now offering herself for reappointment for a further 3-year term. A summary of Alexandra's experience and performance is outlined below.

Alexandra currently serves as the President of the Royal Lifesaving Society Australia, Chair of ActiveXchange APAC, and as a Non-Executive Director for Western Leisure Services. Through these governance positions Alexandra brings expertise in governance practices, strategic oversight, and a commitment to driving organisational success and community benefit. She brings a blend of commercial acumen, strategic foresight, and a deep understanding of complex operational environments such of that of WLS.

Alexandra is currently the Group CEO of Y Australia and has previously been CEO of Gymnastics Australia. Both these roles have required the navigation of multifaceted stakeholder environments to deliver commercial and social returns.

As a Director of WLS, Alexandra has brought vast sector expertise particularly in relation to WLS' operating environment, drowning prevention and child safety legislation. She has demonstrated a high strategic capability in her contributions and questioning spanning strategy, business operations and managing risk.

It is recommended that Council appoint Ms Alexandra Ash as a non-executive Director for a further three year term on the basis of her performance and extensive experience.

Financial implications

Independent Directors are paid a sitting fee of [redacted] per annum to be paid by Western Leisure Services Pty Ltd. The Chair is remunerated an additional [redacted] for the additional duties associated with the position. This sitting fee has been factored into the budget of Western Leisure Services Pty Ltd.

Policy Strategy and Legislation

Western Leisure Services Pty Ltd is governed in accordance with its constitution which was originally established and has been subsequently updated in line with the *Corporations Act 2001*.

Wyndham 2050 Community Vision

Recreation and Tourism

Council Plan 2025-29 (incorporating the Municipal Health & Wellbeing Plan)

1.2 Provide accessible and diverse sporting facilities, leisure and recreational opportunities that encourage residents to be physically active and healthy.

Strategic Risk
Organisational Governance

Sustainability Implications

Not applicable.

Consultation

No public consultation has been undertaken given the nature of the issue.

Officers' Declaration of Interests

Under Section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.
The following staff involved in the creation of this report have no disclosable interest in the report.

Jenna House, Acting Director City Life

Cam Atkins, Manager Sport & Recreation

Conclusion

Appointing skilled and experienced Directors to steer the governance of Western Leisure Services will maximise the impact that Wyndham's major leisure facilities have on the physical, mental and social health and wellbeing of the Wyndham community. It is recommended that Council appoint Ms Libby Mears and Ms Alexandra Ash as Directors for a second three year term.

13.2. Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Re-Appointment of Independent Member - Audit and Risk Committee

MOTION:

CR JOSH GILLIGAN / CR SHANNON McGUIRE

That Council:

1. Appoints Mr Jason Holandsjo as independent member of the Audit and Risk Committee for a further three-year term, effective 26 June 2026 in accordance with the current Audit and Risk Committee Charter.
2. Authorises the communication of this appointment to Mr Jason Holandsjo, the Audit and Risk Committee and on the Council's website.
3. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this Resolution.
4. Refer this report to the quarterly Confidentiality Status Report for Council to consider public release upon recommendation by the Chief Executive Officer.

(CARRIED)

ITEM NO: 13.2.

Mark Rossiter, Director Corporate Services

Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Re-Appointment of Independent Member - Audit and Risk Committee

Recommendation

That Council:

1. Appoints Mr Jason Holandsjo as independent member of the Audit and Risk Committee for a further three-year term, effective 26 June 2026 in accordance with the current Audit and Risk Committee Charter.
2. Authorises the communication of this appointment to Mr Jason Holandsjo, the Audit and Risk Committee and on the Council's website.
3. Note that the content of this report and recommendation be made publicly available for the purpose of, and only to the extent necessary, to give effect to this Resolution.
4. Refer this report to the quarterly Confidentiality Status Report for Council to consider public release upon recommendation by the Chief Executive Officer.

Brief Overview

This report recommends the reappointment of Jason Holandsjo to the Audit and Risk Committee (the Committee) for a second three-year term.

The Audit and Risk Committee Charter provides that independent member appointments, including the Chair, are for an initial term of three years and may be reappointed for a second three-year term. An independent member may be appointed for a third and final three-year term only if they are the successful applicant through a competitive market process.

Rationale for Recommendation

Under the *Local Government Act 2020*, section 53, an Audit and Risk Committee must:

- Include members who are Councillors;
- Consist of a majority of members who are not Councillors who collectively have:
  1) Expertise in financial management and risk and
  2) Experience in public sector management

The current Councillor members of the Committee are the Mayor, Cr Preet Singh, Cr Susan McIntyre and Cr Shannon McGuire. The three current independent members are the Chair, Dr Kathy Alexander, along with Ms Kylie Maher and Mr Martin Cutter. The fourth independent position is the subject of this report.

The appointment of four independent members is intended to provide Council with access to a broad range of expertise and perspectives. Mr Jason Holandsjo brings extensive executive experience in local government and demonstrates strong alignment with the Committee's responsibilities and objectives.

Critical Dates

Mr Jason Holandsjo term ends on 26 June 2026 and will commence the new term as Independent Member on 26 June 2026.

Attachments

1. Jason Holandsjo - Resume

Key Issues

Mr Holandsjo was first appointed to Wyndham's Audit and Risk Committee in June 2023. He brings extensive experience in governance, compliance, legal and risk roles, both in the public and private sector. In consultation with the Audit and Risk Committee Chair, it is recommended that Mr Holandsjo be reappointed for a second term. Mr Holandsjo has indicated that he will accept the reappointment if it is offered.

Financial Implications

The independent members of the Committee receive an honorarium for their attendance at meetings and the work undertaken between meetings, indexed annually to CPI, circa [redacted] per annum.

Policy Strategy and Legislation

Wyndham City Council Audit and Risk Committee Charter.
All Victorian Councils are required to establish audit and risk committees under the *Local Government Act 2020.*

Wyndham 2050 Community Vision
Connected Community

Council Plan 2025-29 (incorporating the Municipal Health & Wellbeing Plan)

4.3 Invest in the development of its workforce continuously improve Council's processes and systems to drive operational efficiencies.

Strategic Risk

Organisational Governance

Sustainability Implications

Not applicable.

Consultation

This recommendation was made in consultation with the Audit and Risk Committee Chair, Dr Kathy Alexander and Mr Stephen Wall, Chief Executive Officer.

Officers' Declaration of Interests

Under Section 130 of the *Local Government Act 2020*, officers providing advice to Council must disclose any interests, including the type of interest.
The following staff involved in the creation of this report have no disclosable interest in the report.

Mark Rossiter, Director Corporate Services

Fiona Hando, Manager Corporate Affairs

Shirley Rooney, General Counsel

Adnan Yacoub, Coordinator Risk

Conclusion

This report recommends that Council resolve to reappoint Mr Jason Holandsjo as an independent member of the Audit and Risk Committee for a second term of three years in accordance with the current Charter.

Once Council has resolved to endorse the reappointment of Mr Holandsjo as an independent member, the remaining Committee members, Executive Leadership Team, senior management and staff will be advised of the appointment.