



Wyndham Cultural Centre

Foyer Tech Specs



Wyndham
Cultural
Centre
Theatre



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General Information

Overview	The Wyndham Cultural Centre incorporates a dedicated foyer area comprising two gallery spaces and a kiosk facility. The kiosk operates from forty-five minutes prior to each event, providing a selection of alcoholic and non-alcoholic beverages together with light refreshments, supporting a comfortable and engaging pre event experience for patrons.
Address	177 Watton Street, Werribee VIC 3030
Loading Dock / Access	There is loading dock access available for large vehicle parking, with entry via the front doors on Watton Street.

Foyer & Gallery Capacities

Capacity	500 Pax
Area	97.86 m ²
Accessibility	Accessible bathrooms
Surface	Polished hardwood Note: Floor protection may be required. Stickers, adhesives and screwing into the floor are not permitted
Portable Staging	1 x 2400mm x 1200mm carpeted 1 x 240mm x 1800mm carpeted 2 x sets alloy legs; 450mm and 600mm heights 1 x set alloy decking stairs; 800mm wide x 450mm high Black skirting to suit
Elevated Working Platform	Genie Gr20 driveable vertical lift 6m - Maximum platform height Restrictions: Operator must hold a current EWP or High Risk Work Licence (for lifters up to 11m). A copy of the licence must be supplied to the venue prior to use, and the EWP SWMS and EWP logbook must be completed and signed before operation. A minimum of 3mm plywood must be used as floor protection when used within the foyer. Prior notice is required to allow arrangements to be made to relocate the EWP to the foyer area.

Technical Information

Audio

Console	Yamaha TF1 Digital Mixing Desk 16 inputs, 16 outputs (pre-allocated to standard in-house setup)
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Dynamics & Effects	2 x dynamics per channel (TF1 Digital Desk) 8 x stereo effects devices inbuilt (TF1 Digital Desk)	
Speakers	4 x QSC K12 2 x RCF Art 735A 2 x RCF SUB 8003-AS MK3 18"	Mains / Foldbacks Subwoofers
Microphones	3 x Sennheiser E845 3 x Shure SM58 3 x Shure SM57 3 x Shure Beta SM57A 1 x Shure Beta 52A 1 x Shure Beta-91 (PZM) 2 x Pairs Behringer C2	Corded vocal mics Corded instrument mic Corded bass instrument mic Corded Pencil condenser mics
Microphone Stands	4 x K&M Boom Tall Stands 2 x K&M Boom Short Stands	
DIs	1 x Berringer Ultra-DI DI20 1 x Radial Pro D1 (passive, mono)	

Audio Visual

Projector	Casio XJ-A257 – 3,000 Lumen Projector Portable Projector Recommended resolution: 1920 × 1080 px minimum, aspect ratio 16:9
Screens	None Project onto a blank wall within the foyer or gallery
Playback	HDMI/USB-C

Lighting

The venue foyer house lighting provides a standard warm white colour, with brightness levels varying in accordance with a predetermined schedule.

Lighting Console	Chauvet DJ Obey 70 12 outputs 14 built-in faders
Dimmers	None
Lamps	6 x Chauvet DJ Freedom Flex H9 IP X6 2 x Showtec Compact Power Lightset 4

8 x Beamz Star-Color 360 Wash

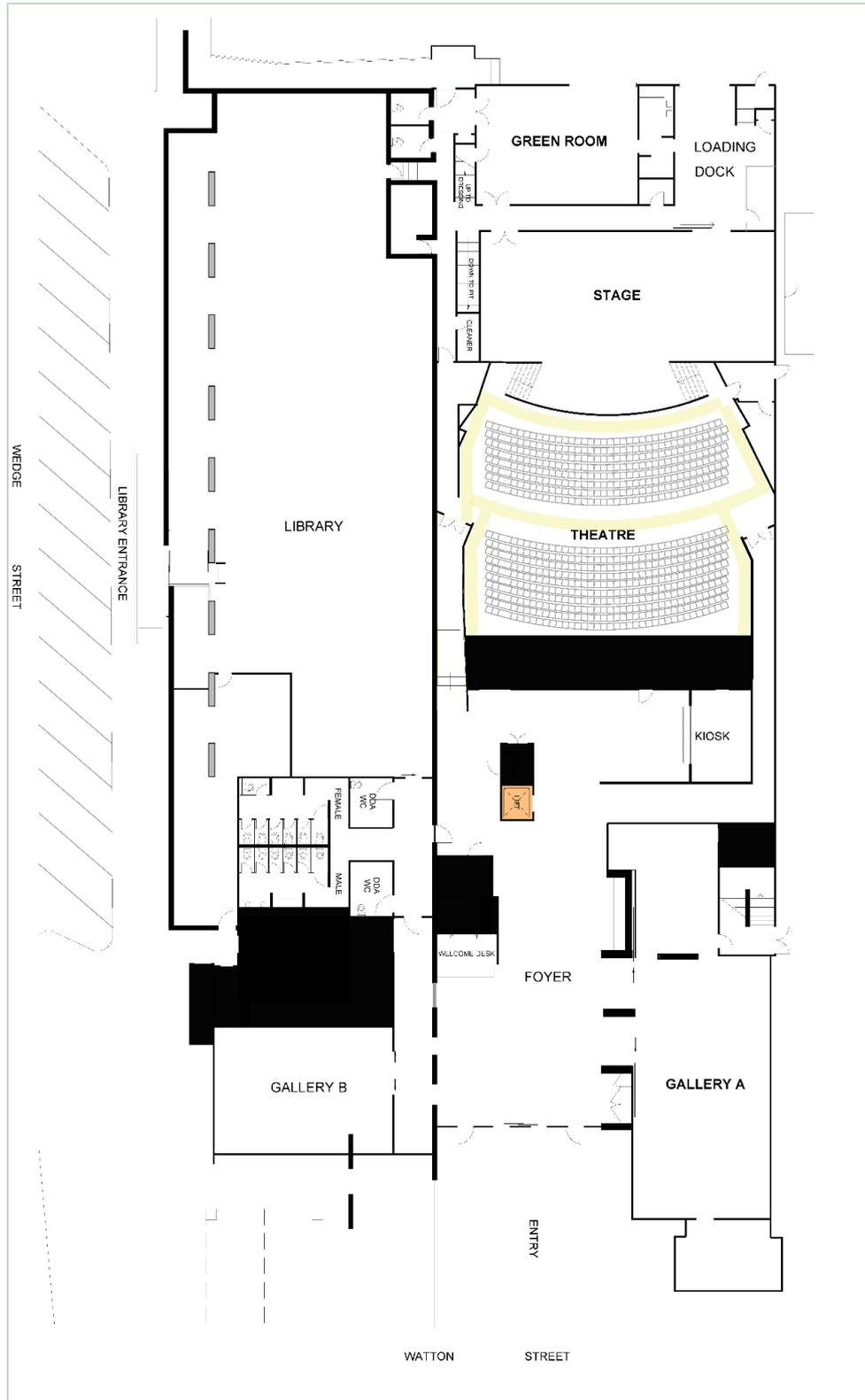
Moving Lights

None

Fly Lines

None

Venue Map – Ground Floor



Additional Information

The following information is provided as a practical summary of the Conditions of Hire. These notes do not replace the Conditions of Hire and should be read in conjunction with them.

Conclusion of Event

The hirer is responsible for ensuring all attendees depart the venue in a quiet and orderly manner, minimising disturbance to others, including concurrent venue users.

At the conclusion of the booking period, the hirer must vacate the venue, leave it clean and tidy and in the same condition as at the commencement of the booking, and remove all property brought into the venue, making good any damage caused by removal.

Any items not removed will be treated as abandoned and disposed of by Council acting reasonably, with the hirer liable for all associated costs, including cleaning, repairs and disposal.

Consumables

Charges may apply for consumable items used during the hire period. Consumables include items that are depleted through normal use and cannot be reused once opened or utilised. Any applicable charges will be calculated based on actual usage and added to the final invoice following the event.

Equipment & Technical Operations

The hirer must ensure any additional equipment brought in is in safe working order, compliant with venue systems, and approved by the Venue Technician at least 4 weeks prior. Hirer-provided operators (e.g. lighting/audio), on venue systems must be approved by the Technical Supervisor and demonstrate competence. If not, they will be replaced at the hirer's expense.

Electrical equipment must be tested and tagged in accordance with **AS/NZS 3760**. Untagged equipment will not be permitted.

Radio frequency devices must comply with Australian standards and operate within legal frequencies. Frequencies must be provided in advance to avoid clashes.

Flown items and scenic elements must be treated with fire retardant and certified as such. Documentation must be supplied if requested.

Only inducted **venue technicians** may operate the counterweight flying system.

Occupational Health & Safety

All rehearsals, performances, and events in the theatre must comply with Wyndham Cultural Centre's Occupational Health & Safety (OHS) guidelines. Unsafe practices will not be permitted. Venue staff have the authority to instruct hirers to cease any activity deemed unsafe. Hirers may be

required to provide Risk Assessments, Safe Work Method Statements (SWMS), and Job Safety Analysis (JSA), or other documentation as required.

All members of the production company are required to wear enclosed, safe footwear whilst setting up and packing down in foyer and public access areas. Appropriate footwear must be worn at all times during these activities.

Hirers must supply their own first aid kit for backstage use.

Parking

Complimentary timed parking is available in the venue car park and surrounding streets. Observe any parking signs relevant to the area. Loading Bay parking is limited, and spaces for cast or crew vehicles are allocated at the discretion of the venue. Removable bollards allow access for larger trucks and trailers, and vehicles must park only in designated areas to maintain emergency egress.

Sound Level Limits

All events and performances must comply with venue sound level limits to ensure a safe environment for patrons and staff. Sound levels are monitored by venue staff and must not exceed 91 dB LAeq averaged over 15 minutes or 115 dB LCpeak within the venue. Directions to reduce volume must be followed immediately, including during rehearsals and sound checks.

Failure to comply may result in enforced sound reduction, interruption or termination of the event, and may affect future hire approvals.

Smoking

Wyndham City Council is a **smoke free workplace**. Smoking, vaping and the use of e-cigarettes are prohibited in all enclosed areas and within 4 metres of entrances, exits, windows and ventilation systems.

Venue Equipment

The Venue reserves the right to change, substitute, or remove from use any items of venue equipment at any time. Specific venue equipment may not always be available for use at hire time, and a substitute may not be available. Hirers using venue equipment may be liable for any loss, damage, or breakage caused during their hire period.

Venue Event Variation

Any subsequent technical changes to resources or staffing may incur additional charges. A variation form will need to be signed or approved by the Technical Supervisor, and charges will be invoiced after the booking. Additional charges may apply if the event schedule overruns.

Venue Staff

A minimum may be required to meet emergency requirements and ensure the safety and positive experience of all venue users and audiences. Any such staffing requirements will be at the expense of the hirer.

Staff are rostered in accordance with EA requirements and best practice, and overtime penalties may apply where additional hours are required. Minimum staffing levels are determined at the discretion of the venue.

All external staff, crew, performers, and volunteers always remain under the direct authority and supervision of venue staff.

Wi-Fi

Cultural provides free access to Wyndham City Council public Wi-Fi. A 5GHz Wi-Fi-compatible device is required to connect; devices that are not compatible with 5GHz Wi-Fi will not be able to access our network.

The public Wi-Fi will time out after 4 hours, requiring reconnection, and the performance and stability of the network cannot be guaranteed. If Wi-Fi is critical to the success of your event, we recommend providing your own internet connection.

For any questions or clarifications, please contact venuetech@wyndham.vic.gov.au

We look forward to seeing you at Wyndham Cultural Centre!