



Encore Events Centre Auditorium Tech Specs

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Front Image Credit: David Mullins – Internal Event, Wyndham Business Awards

General Information

Overview Encore Events Centre offers versatile spaces accommodating between 5 and 1,000 people, making it an ideal venue for meetings, concerts, banquets, ceremonies, and performances.

Address 80 Derrimut Road, Hoppers Crossing 3029

Loading Dock Accessed by slip lane off Derrimut Road
The loading dock is 1500mm high and loads directly onto the stage
Note: No ramp access to or from stage

Auditorium

Seating Banquet – 500
Theatre Style – 830
Cabaret – 400
Cocktail – 800

Accessibility 2 x wheelchair lifts to stage; 1 from auditorium, 1 from backstage.
Hearing Loop
Accessible bathrooms

Stage

Proscenium Arch 9m wide x 6m deep x 4m high - standard stage working area

Height	4m	Boarders set to 3.5m from floor
Width	9m	Legs set to 8m opening
Depth	6m	From inside Pros. Edge to rear tab
	10.80m	From apron to rear tab

Wings PS There is no side stage space on PS
OP 0.5 metres from legs

Surface Polished hardwood
Note: Floor protection may be required. Stickers, adhesives and screwing into the floor are not permitted.

Stage Trap 3 Across the front of the stage (DSOP, DSC, DSP) with 2 XLR inputs and outputs, 2 GPO and 1 HDMI at either end of the stage (not in the DSC trap).

Stage Capacities 25 pax – movement and performing
80 pax – maximum for awards/presentations only

Stage Loading (Uniformly Distributed Load)	Auditorium	400 kg/m ²
	Stage & Thrust	400 kg/m ²

Elevated Working Platform	Genie AWP30S – vertical lift (with outriggers) 11m – maximum working height EWP cannot be used onstage
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Restrictions: Operator must hold a current EWP or High Risk Work Licence (for lifters up to 11m). A copy of the licence must be supplied to the venue prior to use, and the EWP SWMS and EWP logbook must be completed and signed before operation.

Backstage Facilities

Green Room	Located on auditorium level Equipped with make-up mirrors, hanging space, and a monitor for stage feed. Capacity: 18 pax
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Please note there are no laundry or showering facilities on-site. Do not use sticky tapes, blu-tack or adhesives backstage. Charges may be applied for any damages or additional cleaning

Kitchenette (Located inside Green Room)	Equipped with instant boiling, chilled, filtered water and fridge
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Please note cooking utensils, crockery and cutlery are not provided for hirers.

Dressing Rooms	Located on the auditorium level. All dressing rooms are equipped with make-up mirrors and hanging space
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Dressing Room 2 – 16 pax
Dressing Room 3 – 20 pax

Bathrooms	1 accessible bathroom is located near the Green Room
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Control Room

Control Positions & Access	2 x dedicated operating positions, for audio and lighting. Access is via a ladder stairwell. The control room is positioned at the rear of the room, elevated above the auditorium floor level. Due to space limitations, only one client technical staff member may accompany venue staff in the control room.
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Technical Information

Audio

Console	Allen & Heath QU-24 24 Mono Inputs, 3 Stereo Inputs 4 Mono Outputs, 5 Stereo Outputs plus LR	
System Processing	QSC Q-SYS 510i	
Dynamics & Effects	4 x Stereo Rack Effects (Allen & Heath QU-24)	
Speakers	3 x VRX928LA per side 2 x VRX918S per side 2 x JBL EON 500 2 x JBL PRX715	Main Subwoofers Foldback
Amplifiers	2 x Lab Gruppen PLM 5K44 1 x Lab Gruppen PLM 8K44	Main Subs
Microphones	4 x Shure Beta 58A 6 x Sennheiser e835 2 x Sennheiser e845 2 x Shure ULXD1 6 x Shure SM57 1x Shure Beta 57A 5 x AT-U853A 3 x Rode NGT1 1 x Shure PGA57 3 x Shure PGA56 1 x Shure PGA52 2 x Shure PGA81	Wireless Vocal Microphone Corded Vocal Mic Wireless Lapel Corded Instrument Mic Corded Choir Mic Shotgun Mic Drum Mic Kit
Microphone Stands	7 x K&M Boom Tall Stands 4 x K&M Boom Short Stands 3 x Tall Round Base Stands	
DIs	3 x Klark Technic DI (stereo) 3 x Klark Technic DI (mono) 2 x Radial Pro DI (passive, stereo) 6 x Behringer Ultra DI (mono)	
Multicore	12 x XLR patch points on each P and OP, inside wall of Pros 2 x XLR patch points on P, C and OP, on DS apron	

Talkback (comms)	None
Audio Visual	
Projector	<p>2 x Panasonic DW11k WXGA – 11,000 Lumens</p> <p>Projectors are permanently installed on ceiling brackets on either side of the stage.</p> <p>The projectors in the auditorium can be linked with the projectors in Function Room 1, 2 & 3.</p> <p>Please note the venue does not offer onstage or rear projection</p>
Screens	<p>2 x Motorised Screens</p> <p>Permanently installed in the ceiling, located on either side of the stage</p> <p>Recommended resolution: 1920 × 1080 px minimum, aspect ratio 16:9</p>
Playback	HDMI/USB-C
Input Locations	<p>1 x HDMI PS</p> <p>1 x HDMI Control Room</p>
Camera	<p>Lumens VC200 – mounted on rear wall of auditorium and focused on the stage.</p> <p>Note: Suitable for backstage feed to green room, visual only (no audio). Not for livestreaming or recording use.</p>
Lighting	
Console	<p>ETC EOS Nomad Puck Lighting Console</p> <p>1,024 outputs</p> <p>1 x touchscreen display monitor</p> <p>Mouse and keyboard</p>
Dimmers	<p>3 x LSC GEN VI 12 channel dimmer/power units</p> <p>Note: Dimmer count varies as some are set to hot power for devices</p>
Data Distribution	<p>DMX512 system</p> <p>Note: Onstage LEDs are distributed through the Art-Net Network</p>
Lamps	<p>12 x Strand SL15/32</p> <p>4 x Strand SL23/50</p> <p>18 x Chauvet Slim Par Pro H</p> <p>16 x Pro Par PAR64 Long Par Cans</p> <p>6 x Chauvet DJ Freedom Flex H9 IP X6 – up lights</p>
Moving Lights	None
Follow Spots	None
Smoke Machines	None

Fly Lines

FOH Lighting Bars (Motorised Lines)

4 x Electric Winch Bars
250kg SWL evenly distributed
Note: Each bar includes 6 patch points, and DMX patching

Onstage Motorised Lines

5 x Electric Pile Wind Hoists
350kg Maximum WLL
70kg/m Maximum WLL (per meter)

Rigging

No Rigging accessories is available in the venue.

Any banners hung over the stage must have steel eyelets at the top and should be attached to the bar using cable ties or suitable cloth-based rope. Banners must not exceed 10m wide x 4.5m high. Other items must be hung using rated steel wire ropes and shackles.

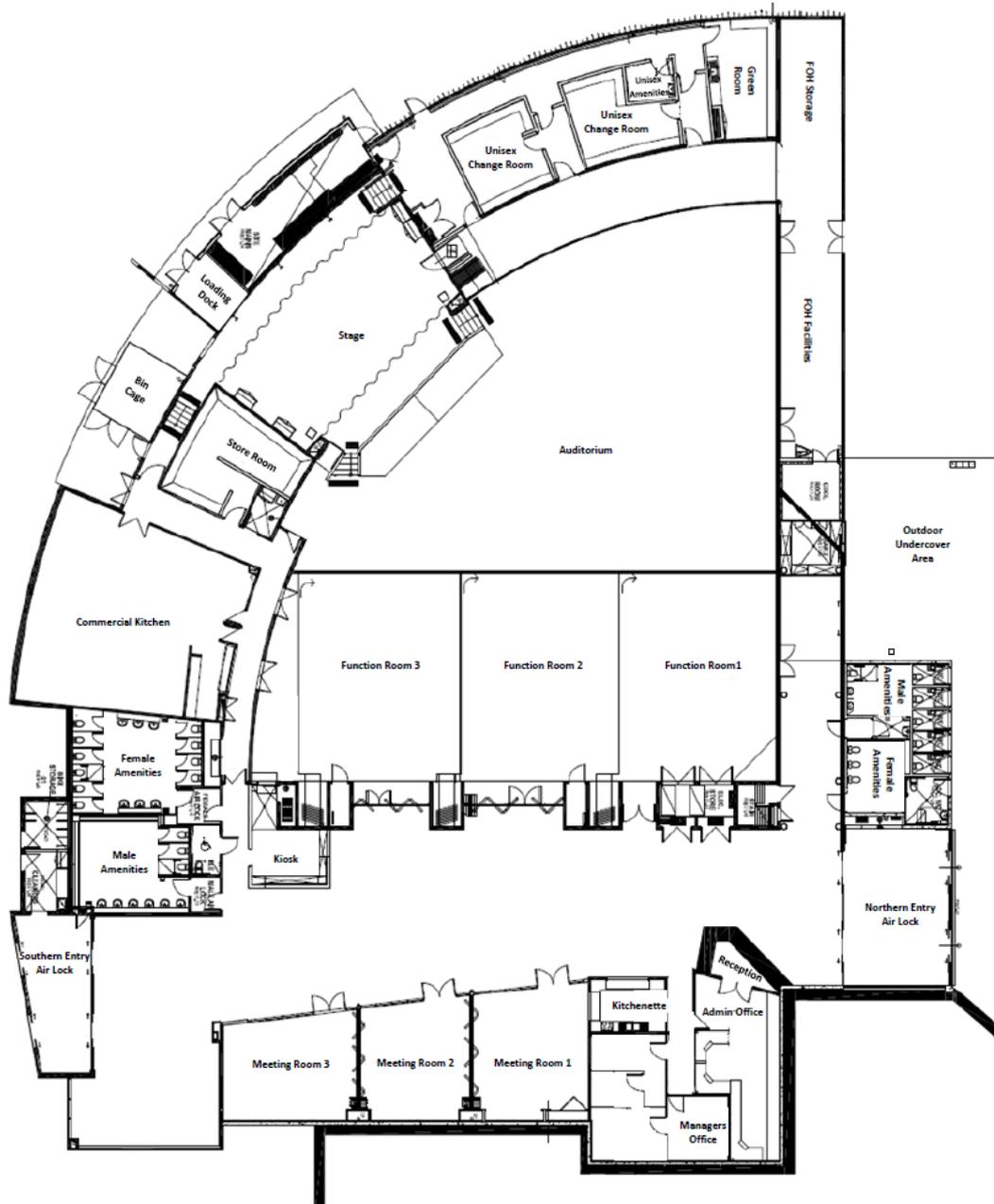
A venue technician must be present whenever items are being hung. The client must assist the technician during this process, to please allow adequate time.

All items must be fire retardant, and proof of compliance must be provided to the venue. The venue technician has the discretion to refuse hanging any items that may pose a risk or injury.

Standard Grid Plot

Line	Distance (mm)	Description
	0	Proscenium Rear Edge
HC	300	House Curtain - (bi-part)
.5	600	Legs 1 & Border 1 (Dead Hung)
1	850	Electrics Bar 1 (LX1) – Motorised (approx. 350kg)
2	2250	Legs 2 & Border 2 (Dead Hung)
9	2650	<i>Scenery Bar 1</i>
11	3250	Legs 3 & Border 3 (Dead Hung)
12	3450	<i>Scenery Bar 2</i>
16	4250	Legs 4 & Border 4 (Dead Hung)
18	4650	<i>Scenery Bar 3</i>
19	4950	Electrics Bar 3 (LX2) – Motorised (approx. 350kg)
20	5250	Black Curtain (rear tab) – (bi-part)

Venue Map – Ground Floor



Additional Information

The following information is provided as a practical summary of the Conditions of Hire. These notes do not replace the Conditions of Hire and should be read in conjunction with them.

Backstage Access & Capacity

Backstage access is permitted via the auditorium only, unless alternative access arrangements are discussed and approved in advance by the Functions Officer, onsite Functions Supervisor or Venue Technical Officer.

Conclusion of Event

The hirer is responsible for ensuring all attendees depart the venue in a quiet and orderly manner, minimising disturbance to others, including concurrent venue users.

At the conclusion of the booking period, the hirer must vacate the venue, leave it clean and tidy and in the same condition as at the commencement of the booking, and remove all property brought into the venue, making good any damage caused by removal.

Any items not removed will be treated as abandoned and disposed of by Council acting reasonably, with the hirer liable for all associated costs, including cleaning, repairs and disposal.

Consumables

Charges may apply for consumable items used during the hire period. Consumables include items that are depleted through normal use and cannot be reused once opened or utilised. Any applicable charges will be calculated based on actual usage and added to the final invoice following the event.

Equipment & Technical Operations

The hirer must ensure any additional equipment brought in is in safe working order, compliant with venue systems, and approved by the Venue Technician at least 4 weeks prior. Hirer-provided operators (e.g. lighting/audio), on venue systems must be approved by the Technical Supervisor and demonstrate competence. If not, they will be replaced at the hirer's expense.

All members of the production company are required to wear enclosed, safe footwear whilst setting up and packing down in the auditorium and public access areas. Appropriate footwear must be worn at all times during these activities.

Electrical equipment must be tested and tagged in accordance with **AS/NZS 3760**.
Untagged equipment will not be permitted.

Radio frequency devices must comply with Australian standards and operate within legal frequencies. Frequencies must be provided in advance to avoid clashes.

Flown items and scenic elements must be treated with fire retardant and certified as such. Documentation must be supplied if requested.

Only inducted **venue technicians** may operate the counterweight flying system.

Occupational Health & Safety

All rehearsals, performances, and events in the theatre must comply with Wyndham Cultural Centre's Occupational Health & Safety (OHS) guidelines. Unsafe practices will not be permitted. Venue staff have the authority to instruct hirers to cease any activity deemed unsafe. Hirers may be required to provide Risk Assessments, Safe Work Method Statements (SWMS), and Job Safety Analysis (JSA), or other documentation as required.

Hirers must supply their own first aid kit for backstage use.

Parking

Encore Events Centre forms part of a shared precinct with Aquapulse and the Youth Resource Centre. The precinct offers a total of 562 free parking spaces, accessed via Derrimut Road, located on both the southern and northern sides of the venue and shared across all facilities.

Truck parking is limited to approximately one to two vehicles only, and prior notice must be provided to the venue where truck access or parking is required.

Sound Level Limits

All events and performances must comply with venue sound level limits to ensure a safe environment for patrons and staff. Sound levels are monitored by venue staff and must not exceed 91 dB LAeq averaged over 15 minutes or 115 dB LCpeak within the venue. Directions to reduce volume must be followed immediately, including during rehearsals and sound checks.

Failure to comply may result in enforced sound reduction, interruption or termination of the event, and may affect future hire approvals.

Smoking

Wyndham City Council is a **smoke free workplace**. Smoking, vaping and the use of e-cigarettes are prohibited in all enclosed areas and within 4 metres of entrances, exits, windows and ventilation systems.

Venue Equipment

The Venue reserves the right to change, substitute, or remove from use any items of venue equipment at any time. Specific venue equipment may not always be available for use at hire time, and a substitute may not be available. Hirers using venue equipment may be liable for any loss, damage, or breakage caused during their hire period.

Venue Event Variation

Any subsequent technical changes to resources or staffing may incur additional charges. A variation form will need to be signed or approved by the Technical Supervisor, and charges will be invoiced after the booking. Additional charges may apply if the event schedule overruns.

Venue Staff

A minimum may be required to meet emergency requirements and ensure the safety and positive experience of all venue users and audiences. Any such staffing requirements will be at the expense of the hirer.

Staff are rostered in accordance with EA requirements and best practice, and overtime penalties may apply where additional hours are required. Minimum staffing levels are determined at the discretion of the venue.

All external staff, crew, performers, and volunteers always remain under the direct authority and supervision of venue staff.

Wi-Fi

Encore provides free access to Wyndham City Council public Wi-Fi. A 5GHz Wi-Fi-compatible device is required to connect; devices that are not compatible with 5GHz Wi-Fi will not be able to access our network.

The public Wi-Fi will time out after 4 hours, requiring reconnection, and the performance and stability of the network cannot be guaranteed. If Wi-Fi is critical to the success of your event, we recommend providing your own internet connection.

For any questions or clarifications, please contact venuetech@wyndham.vic.gov.au

We look forward to seeing you at Encore Events Centre!