

* Form is valid for the 2025-2026 financial year



Building Regulations 2018 – Application for Council Report & Consent - Part 5 (Siting)

INSTRUCTIONS: This is an editable form that can be filled out online or printed and completed manually. If you fill it out online, firstly you will need to save the PDF locally, then complete it and attach it to an email. If you fill it out manually: Please print and either post it, scan and email or bring it in person to Wyndham City. Email submissions are to be sent to mail@wyndham.vic.gov.au.

Applying As

Owner

Agent of Owner

Contact Name

Postal Address

Email

Phone Number

Ownership details (only if agent of owner is listed above)

Name

Email

Phone Number

Proposal Details

Subject Property Address

Propose to construct

Proposed use of building

Private use

Commercial use

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Applicable Regulation(s)

Reg. 73 – Maximum street setback	Reg. 85 - Daylight to habitable room windows
Reg. 74– Minimum street setback	Reg. 86 – Private open space
Reg. 75 – Maximum building height	Reg. 87 – Siting of Class 10a buildings
Reg. 76 – Site coverage	Reg. 89 – Front fence height
Reg. 77 – Permeability	Reg. 90 – Fence side & rear setbacks
Reg. 78 – Car parking	Reg. 91 – Fences within 150mm side or rear boundary
Reg. 79 – Side & rear setback	Reg. 92 - Fences on intersecting street alignments
Reg. 80 – Walls & carports on boundary	Reg. 94 – Fences and daylight to windows in existing dwelling
Reg. 81 – Daylight to existing habitable room windows	Reg. 95 – Fences and solar access to existing north-facing habitable room windows
Reg. 82 - Solar access to existing north facing windows	Reg. 96 – Fences overshadowing recreational private open space
Reg. 83 - Overshadowing of recreational private open space	Reg. 97 – Masts, Poles etc
Reg. 84 - Overlooking	

If neighbouring comments are not provided as part of the application, Council may seek the views of any affected neighbours in relation to your application.

Signature of Applicant/Owner

Date

OFFICE USE ONLY: 31400.4115

Fee Payable: \$461.40 Receipt No

Date

Each subsequent consent sought on the same

application Fee Payable: \$461.40 Total Amount Paid

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CHECKLIST	
	Completed Application Form Form must be fully completed, with applicant, subject site and consent details as well as being signed and dated by the applicant.
	Copy of title, approved plan of subdivision and any covenants or restrictions (if applicable) For any enquiries re copy of title, contact Land Titles Office, 570 Bourke Street, Melbourne. Phone: 8636 2010 or website: www.landata.vic.gov.au
	Site Plan & Architectural Drawings Drawings should include a site plan, which features all boundaries and setbacks, easements, proposed works and a north point. Architectural drawings are to include floor plans, elevations and any other relevant information (shadow diagrams, overlooking diagrams, etc) to support the application. In some cases, further clarification of submitted drawings may be required so that the assessment can be completed.
	Reason/ Justification for Application An application for report & consent must be accompanied by a written summary explaining how the application satisfies Minister's Guideline MG-12 Siting and Design of Single Dwellings. <u>Note: The application will be refused if it does not comply with the Minister's Guidelines</u> A copy of Minister's Guideline MG-12 Siting and Design of Single Dwellings can be obtained at www.vba.vic.gov.au

FURTHER INFORMATION
<p>Application Fees (All fees are non-refundable and must be paid when submitting the application) \$461.40 for report and consent for a single regulation, \$461.40 for each additional regulation on the same application.</p> <p>Neighbours Comments: Comments may be required from adjoining and/or nearby owners regarding the proposal. The applicant/owner may seek the comments from the nearby owners. Should the applicant/ owner obtain comments and signed plans from the nearby owners, these are to be provided as part of the application. Alternatively, comments will be sought by Council.</p> <p>Application may be refused if the information is not provided Should the additional information, documentation and/ or amendments to the application, as requested by the reporting authority, not be supplied within 3 months of the date of the request, the application may be refused.</p> <p>Privacy Notification: The personal information requested on this form is being collected by Council in accordance with the Building Act 1993. The personal information will be used by Council for the primary purpose or directly related purposes. The applicant understands that the personal information provided will be used for this application and that they may apply to Council for access and/or amendment of the information.</p>

Credit Card Payment Form - Building Services Only

TO: Wyndham City Council – Building Services

From

Email

I declare that the information supplied is true and correct

Date

Your contact phone number

Payment for

TYPE OF CARD

Mastercard

Visa

Card account number

Expiry date

Full name as it appears on credit card

Full address of card holder

Amount being paid

Receipt required

Yes

No