

Subdivision/Project Name & Stage No:	
Permit Reference No. (WYP):	SPEAR Reference No.:
Site Address:	
Consultant/Contractor Group:	Email:
Contact Name:	Phone:
Developer:	Email:
Contact Name:	Phone:

To ensure that our officers can provide an efficient delivery of service, please review and complete the below checklist. SEMP Submissions are to be made via enviroplanning@wyndham.vic.gov.au.

PLEASE SELECT TYPE OF WORKS

Subdivision – Road and Drainage
 Subdivision – Bulk Earthworks/Early Sewer Works
 Branch Sewer
 Water Quality Asset/Waterway
 Use and Development
 Consent to Work within Road Reserve (ROP) Ref No:
 Landscape/Open Space

Are works proposed to occur within or adjacent to existing Waterway?	Yes	No
Are works proposed to occur within or adjacent to Conservation Area?	Yes	No
Are there any trees proposed to be removed?	Yes	No

ASSOCIATED APPROVALS

Include any relevant approved plans/approvals with your submission or, if not approved, advise of the status and reference number if applicable. Please check the boxes below (yes meaning attached).

Tree Management Plan (TreeMP) – is there a Tree Management Plan condition on your permit? If yes, please provide a copy of the stamped endorsed plan (Approved TreeMP is required prior to assessment of your SEMP submission, TreeMP Submissions for approval to made via treeplanning@wyndham.vic.gov.au)	Yes	N/A
Other Responsible Authority Approvals – Do the works require consent or approvals from other stakeholders? E.g. DELWP, Melbourne Water, City West Water etc. Details:	Yes	N/A
Current Approved Traffic Management Plan/Truck Haul Route:	Yes	No
Other Relevant documents attached (such as an Approved Cultural Heritage Management Plan etc) Details:	Yes	N/A

DOES THIS SUBMISSION CONFORM TO LATEST SEMP GUIDELINES & FACT SHEET AS PER COUNCIL WEBSITE? <https://www.wyndham.vic.gov.au/services/roads-parking-transport/plans-policies-drawings/site-environmental-management-plan>

DOCUMENTS QUALITY CHECKED BY:

<p>Privacy Collection Statement</p> <p>Council is collecting the information on this form so that it may consider your application and respond accordingly. The information will be used for administration purposes and will not be disclosed to any other party except as permitted and required by law.</p>
