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| **Subdivision Estate Name & Stage No.:** Click here to enter text. |
| **Permit Reference No. (WYP):** Click here to enter text. |
| **Consultant Group:** Click here to enter text. | **Contact Email:** Click here to enter text. |
| **Contact Name:** Click here to enter text. | **Contact Phone:** Click here to enter text. |
| **Developer’s Details:** Click here to enter text. | **Contact Email:** Click here to enter text. |
| **Contact Name:** Click here to enter text. | **Contact Phone:**  Click here to enter text. |

The following completed package must be submitted to Council to enable commencement of the Functional Layout Plan checking and approval process. Failure to submit **all** documentation will result in the incomplete submission being **rejected**.

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|  | **ENCLOSED** |
| 1. **One (1) Set of Functional Layout Plan Drawings in colour (PDF file format)**
 |[ ]
| 1. **Approved Storm Water Management Strategy**

(PDF file format) |[ ]
| 1. **Approved Traffic Report**

(PDF file format) |[ ]
| 1. **Copy of latest endorsed subdivision permit plan**

(PDF file format) |[ ]
| 1. **Copy of latest endorsed staging plan**
 |[ ]
| 1. **A copy of landscape plans if the subdivision stage contains any laneway and/or lot frontage less than 7.5m?**
 |[ ]
| 1. **Does this submission conform to Engineering Processes & Check Sheets?** [**Engineering Processes & Check Sheets**](https://www.wyndham.vic.gov.au/sites/default/files/2018-10/Engineering%20Subdivisons%20Check%20Sheets%20%26%20Processes%202018-10-102.pdf)**?**
 |[ ]
| Please note that electronic submissions must be clearly identified and attachments labelled as per the relevant check sheet item listed above. Submissions can be made via **Objective Connect** (please contact **subdiveng@wyndham.vic.gov.au** to create an Objective Connect account)***Privacy Collection Statement****Council is collecting the information on this form so that it may consider your application and respond accordingly. The information will be used for administration purposes and will not be disclosed to any other party except as permitted and required by law.* |
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