

# Request for an Extension of Time to a Planning Permit

## PERMIT DETAILS

|                      |  |
|----------------------|--|
| Planning Permit No.: |  |
| Address:             |  |

## APPLICANT

|                               |  |
|-------------------------------|--|
| Name:                         |  |
| Organisation (if applicable): |  |
| Address:                      |  |
| Telephone No.                 |  |
| Email Address:                |  |

## PREVIOUS TIME EXTENSION

|   |  |
|---|--|
| How many previous extension of time requests have been granted? |  |
|---|--|

|   |                |
|---|----------------|
| Has the use or development approved by the Permit commenced?        | Yes / No / N/A |
| If the use or development has commenced, what date did it commence? | Date:          |

|   |
|---|
| If the use or development has commenced, please describe what has commenced on site (including any demolition) and attach any relevant supporting documents/photos: |
|   |

## THE EXTENSION IS REQUIRED TO (select all options that apply)



|   |                          |
|---|--------------------------|
| Commence the use                              | <input type="checkbox"/> |
| Commence the development                      | <input type="checkbox"/> |
| Certify a Plan under the Subdivision Act 1988 | <input type="checkbox"/> |
| Complete the development                      | <input type="checkbox"/> |

## REASON FOR REQUEST

Please describe reasons for why works were not commenced or completed in time, any activity undertaken, or costs incurred to proceed with the permit and whether there is any change to the surrounding area which would alter the consideration of the proposal.

## EXTENSION PERIOD

How much additional time is required?

year/s

**DECLARATION:** This form must be signed. Complete box A, B **or** C.

|   |                             |       |
|---|-----------------------------|-------|
| <b>A.</b> I declare that I am the Applicant and Owner of this land and that all information given is true and correct.                                | Owner/ Applicant signature: | Date: |
| <b>B.</b> I am the Owner of the land. I have seen this application. I/We the Applicant declare that all information given is true and correct.        | Owner signature:            | Date: |
|   | Applicant signature:        | Date: |
| <b>C.</b> I / We the Applicant declare that I / We have notified the owner about this application and that all information given is true and correct. | Applicant signature:        | Date: |

## SUBMIT

1. Completed form

2. Fee:

**\$204.00** 1<sup>st</sup> extension

**\$225.00** 2<sup>nd</sup> extension

**\$270.00** 3<sup>rd</sup> extension

With [credit card payment](#). View [Town Planning Fees](#)

3. Evidence of commencement of works (where applicable)

Via email [mail@wyndham.vic.gov.au](mailto:mail@wyndham.vic.gov.au) or alternatively please contact Council on 9742 0777.

**PRIVACY COLLECTION STATEMENT** –The personal information collected on this Form is required by Council to process your request in accordance with the requirements of the *Planning and Environment Act 1987*. Your information will be stored in Council's Customer Database and used to identify you when communicating with Council and for the delivery of services and information. For further information on how your personal information is handled, visit Council's Privacy Policy. [WCC Privacy Policy](#)