

# Preschool Field Officer Service

## Integrated Child, Youth and Family Services



### Early ABLES Tip Sheet

Early ABLES is an online assessment for learning tool that helps early childhood educators develop and provide a more personalised learning experience for children aged two to five years with disabilities or developmental delay, within the context of the early childhood education and care (ECEC) setting. It is used by early childhood educators in consultation with parents and professionals and has been designed by the Department of Education.

Early ABLES can support an educator by

- Assessing the child's progress in learning
- Developing appropriate learning goals
- Monitoring the child's progress along a likely progression of learning
- Suggesting how to implement teaching and learning goals and cycles

More information can be found on the DET website via the following link:

<https://www.education.vic.gov.au/childhood/professionals/profdev/Pages/disabilitytraining.aspx>

#### Completing the Early ABLES Training

Training can be completed online by clicking on this link: <http://deecdvic.tech-savvy.com.au/>

- Login to the Professional Learning Portal and create your own user name and password
- You will be asked for an enrolment key which is: **Early\_ABLES33**
- You can start the training, save and exit if required. If you want to resume the training, you must log back in on the same PC
- At the end of the training there will be a short quiz
- You can scroll back into different sections to help find the answers
- Print your certificate of completion

*Hint: when completing the quiz you will need to use the exact wording that is provided in the training program.*

### Service Approval Number and Password

- You will be asked to enter your service approval number and password
- Each service has their own service approval number which should be displayed in the foyer of your service
- A service approval number will look like this: SE-40005599
- When you enter the service approval number remember to include the dash (–) without spaces either side of it
- **Your service approval number is also used as your password.**

### To register a child for ABLES:

- \* Create an ID for the child. Make sure you record each child's ID elsewhere, so you can refer to it if forgotten and/or pass it on to future educators and/or services if the child moves on.

Early ABLES recommends the following formula is used:

- 2<sup>nd</sup> 3<sup>rd</sup> and 5<sup>th</sup> letter of the child's last name - if it is not long enough replace it with a 2
  - 2<sup>nd</sup> and 3<sup>rd</sup> letter of the child's first name - if it is not long enough replace it with a 2
  - Date of birth in the following format - Day Month Year e.g. 10121973
  - 1 for Male or 2 for Female
- If the child's name has any non-alphabetic characters, i.e. a hyphenated surname, ignore this and go to next letter

Example: Mary Johnson DOB 01/05/1965 will have the following ID: OHSAR010519652

- \* You can create any ID that you wish, however keep in mind that the ID should not be easily identifiable; confidentiality is very important.
- \* Once a child's ID is created you can commence the Early ABLES assessments for the child in various learning areas.
- \* You can also create a group and assign children to your own group (this is useful if there are multiple educators at your service from different rooms using Early ABLES).

Please contact the Wyndham PSFO Service 9742 8199 for any further assistance in using Early ABLES.