

Enrolment **PROCEDURE**

Bookings Open:
9.30am on Wednesday 2nd January 2019
@ The Youth Resource Centre
(86 Derrimut Rd, Hopper Crossing)

ENROLMENTS WILL NOT BE ACCEPTED BEFORE THE ENROLMENT DATE UNDER ANY CIRCUMSTANCES.

WE DO NOT ACCEPT ENROLMENTS VIA EMAIL – IN PERSON OR BY FAX ONLY.

- There are LIMITED PLACES. Waiting Lists may be available (You will be contacted if you are able to be accommodated)
- ENROLMENTS ARE TAKEN ON A 'FIRST IN, FIRST SERVED' BASIS.
- WE CANNOT HOLD PLACES UNDER ANY CIRCUMSTANCE.
- Bookings can be made between 9.30am to 5.30pm Weekdays Only (excluding public holidays) No earlier than the above noted opening date.
- Enrolments are finalised only upon receipt of full payment of the young persons enrolment.
- Once a booking has been made, a Credit Note will ONLY be given on presentation of a Doctors Certificate.
- If a young person has any medical/additional supports either already in place or you have information you feel may be useful for staff to support them during the program, please ensure you completed a supplementary information form for highest quality support.
- Please ensure young people are picked up no later than end of program also. Times may vary- please take note.
- Agencies: Please ensure you provide information on supports already in place for young people and any behavioural/ supplementary/medical information.
- Participants are responsible for their own belongings. Participants are advised not to bring valuables. Wyndham City Council and its staff will not be held responsible for the loss of property or the loss of, or misuse of spending money.
- Excursions may be altered at late notice due to external factors. **Wyndham City Youth Services reserves the right to make changes to the program without notice.**

PAYMENT METHOD:

In person (preferred Method):

- Bring Completed Enrolment Form and Payment to: Youth Resource Centre, 86 Derrimut Rd, Hoppers Crossing 3029.
- Payments can be made with Cash, Cheque (made payable to Wyndham City), Credit, Debit Card or Eftpos. Enrolments are not confirmed until payment has been made.
- If an enrolment cannot be accommodated you will be contacted by Wyndham City Council Youth Services.

PLEASE DO NOT SEND CHEQUES/MONEY ORDERS OR ENROLMENT FORMS IN THE MAIL. THEY WILL NOT BE ACCEPTED!!

OTHER METHODS:

1. FAX

- Should you wish to enrol via fax Please contact the YRC Reception FIRST on 8734 1355.
- Once you have spoken to reception please fax all completed and signed forms (including any supplementary information) to Fax Number (03) 8734 1386.

NOTE: *If the fax does not go through, please contact reception first. We do NOT accept enrolments via emails.*

- Once the fax has been received, YRC reception will then contact you to arrange payment via Credit Card.

NOTE: *Enrolment forms that have been faxed are not confirmed until payment has been made and cleared.*

- If an enrolment cannot be accommodated you will be contacted by Wyndham City Youth Services.

2. CHEQUES:

These must be paid in person at the YRC only. Please note WE DO NOT accept cheques via email.

3. AGENCIES ONLY:

Funding providers can be invoiced for the cost of Young People attending Holiday Action Program.

- Please have the staff member/worker contact Holiday Action Coordinator Directly on 8734 1355.
- We do NOT provide invoices to parents or guardians (non-agencies) under any circumstances.

AGENCIES NOTE: *Full payment must still be paid if no doctors certificate is provided. The same rules for enrolments & credits apply to agencies. This is to ensure all young people are provided equal opportunities with enrolments.*



**COME ALONG TO
 OUR HOLIDAY
 PROGRAM!**

**12 – 15 Year
 Olds ONLY**



Wyndham City Youth Services operates the Holiday Action program each School Holidays for Young People that live work or attend school in the Wyndham area between the ages of 12 - 15. Young people can participate in leisure & recreational activities in an environment which is safe, supportive & lots of fun.

For More Info & Enrolment Forms go to:
<http://youth.wyndham.vic.gov.au>
 For any questions or concerns,
 call the Youth Resource Centre on 8734 1355

**ENROLMENTS OPEN NO EARLIER THAN
 WEDNESDAY 2ND JANUARY 2019. WE DO NOT
 ACCEPT ENROLMENTS VIA EMAIL.
 See back for enrolment procedures.**

ESSENTIAL INFORMATION PRIOR TO ENROLMENT

PLEASE NOTE: Youth services support young people in their transitional years into independence.

HOLIDAY ACTION DOES NOT PROVIDE INDIVIDUALISED SUPERVISION TO YOUNG PEOPLE. Young people have the freedom to explore venues, theme parks and shopping centres with their friends or on their own, with boundaries set by staff. Youth services staff are at the venues and contactable but not directly with the young people.

HOLIDAY ACTION DOES NOT OPERATE AS A DAY CARE SERVICE. YOUNG PEOPLE MUST BE PICKED UP DIRECTLY AT THE PROGRAM FINISH TIME, OR BE ALLOWED TO LEAVE ALONE. Times will vary and can be as early as 2pm. Please ensure young people are picked up at the times, noted on the activity day.

FEES (all prices include GST)

YRC Days

– Flat Rate of \$9 per day.

Includes basic breakfast, lunch, drinks, snacks & activities.

Excursion Days

- \$15 per day
- \$12 per day: Second child discount
- \$11 per day: Third Child discount
- \$11 per day: Concession rate

(only available on presentation of Health Care/ Pension Card)



14-18 JAN 2019

TEENAGE HOLIDAY PROGRAM FOR
12 TO 15 YR OLDS ONLY

Holiday ACTION WEEK 1

\$15
\$11 (conc.)



STAND UP PADDLE BOARDING - Monday 14th Jan 2019

9.30am - 3pm

Enjoy the sun at St Kilda whilst safely standing up on special paddle boards and use a paddle to propel yourself through the water.

BYO lunch and / or money.

- Wear appropriate clothing and shoes for walking to lunch
- Wear sunblock, sunglasses, hat and swimwear, Tshirt for paddle boarding.
- Location: St Kilda

GROUP ACTIVITY: Young people are generally in a large group and participate in activities/lunch together, with option of free time, if time permits.

YRC COOKING DAY - Tuesday 15th Jan 2019

10am - 3pm

Back by popular demand, it's the return of yet another cooking day at the YRC.

Breakfast, Lunch & Snacks are provided.

- Wear appropriate clothing & shoes for activities
- Lunch: Chefs special
- Location: Youth Resource Centre (YRC DAY)

GROUP ACTIVITY: Young people are generally in a large group and participate in activities/lunch together, with option of free time, if time permits.



\$9

\$15
\$11 (conc.)



FUNFIELDS - Wednesday 16th Jan 2019

9.30am-4.30pm

Hours of fun with 25 rides & attractions; including 3 of the World's longest ProSlide Water Slides.

BYO lunch and / or money.

- Wear appropriate clothing & shoes for activities.
- Bring sunblock, sunglasses, hat, towel & swimwear also
- * Please bring thongs/wet sandals to avoid concrete burns
- Location: Whittlesea

LIMITED SUPERVISION: Young people are free to roam the theme park with friends (with boundaries set by staff). Staff are nearby/ contactable but not directly with the young people.

MOVIES & SHOPPING - Thursday 17th Jan 2019

9.30am - 3.30pm

Back by popular demand: See the latest movies and hang out with your friends

BYO lunch and / or money.

- Wear appropriate clothing & shoes for activities.
- Location: Highpoint

LIMITED SUPERVISION: Young people are free to roam the Shopping Centre with friends (with boundaries set by staff). Staff are nearby/ contactable but not directly with the young people.



\$15
\$11 (conc.)

\$9



WERRIBEE OUTDOOR POOL - Friday 18th Jan 2019

9.30am - 3pm

Enjoy a day relaxing at the pool with friends.

Breakfast, Lunch & Snacks are Provided.

- Wear appropriate clothing & shoes for activities.
- Bring sunblock, sunglasses, hat, towel & swimwear also.
- Lunch: Pizza
- Location: START & FINISH AT YRC ONLY (YRC DAY).

LIMITED SUPERVISION: Young people are free to roam the Venue with friends (with boundaries set by staff). Staff are nearby/ contactable but not directly with the young people.

21-25 JAN 2019

TEENAGE HOLIDAY PROGRAM FOR
12 TO 15 YR OLDS ONLY

Holiday ACTION WEEK 2

\$15
\$11 (conc.)



AQUA FUN PARK - Monday 21st Jan 2019

10am - 4pm

Bounce, slide and splash your way over this epic water inflatable.

BYO lunch and / or money.

- Wear appropriate clothing & shoes for activities.
- Bring sunblock, sunglasses, hat, towel & swimwear also.
- Location: Bangholme

GROUP ACTIVITY: Young people are generally in a large group and participate in activities/lunch together, with option of free time, if time permits.

NERF WARS & SLOT CAR RACING @ YRC - Tuesday 22nd Jan 2019

10am - 3pm

Come and have a friendly race on miniature race cars which are guided by grooves or slots in the track on which they run, followed by a friendly battle in the sun with some nerf wars!

Breakfast, Lunch & Snacks are provided.

- Wear appropriate clothing & shoes for activities.
- Lunch: Hot dogs
- Location: YRC Day

GROUP ACTIVITY: Young people are generally in a large group and participate in activities/lunch together, with option of free time, if time permits.



\$9

\$15
\$11 (conc.)



CANOEING ON MARIBYRNONG RIVER - Wednesday 23rd Jan 2019

9.30am - 2.30pm

Enjoy the morning canoeing followed by a BBQ by the Maribyrnong river at Essendon Canoe Club.

BBQ lunch provided, BYO lunch or snacks if required (NO shops available)

- Wear swimwear and light clothing for canoeing/shoes and appropriate clothes for BBQ.
- Bring towel and change of clothes incase you get wet.
- Location: Essendon Canoe Club

GROUP ACTIVITY: Young people are generally in a large group and participate in activities/lunch together, with option of free time, if time permits.

ADVENTURE PARK - Thursday 24th Jan 2019

9.30am - 5.30pm

Spend hours of fun at Victoria's biggest water theme park.

BYO lunch and / or money.

- Wear appropriate clothing for activities.
- Bring sunblock, sunglasses, hat, towel & swimwear also.
- Location: Geelong

LIMITED SUPERVISION: Young people are free to roam the Theme Park with friends (with boundaries set by staff). Staff are nearby/ contactable but not directly with the young people.



\$15
\$11 (conc.)

\$9



CHILLOUT DAY WITH GAMES & MOVIES @ YRC - Friday 25th Jan 2019

10am - 3pm

Come and wind down the end of summer in the air conditioned venue at the YRC, including pool table, air hockey, nintendo, movies or even some outdoor activities

Breakfast, Lunch & Snacks are Provided.

- Wear appropriate clothing & shoes for activities.
- Lunch: Roast chicken and/ or falafel and salad wrap.
- Location: YRC Day

GROUP ACTIVITY: Young people are generally in a large group and participate in activities/lunch together, with option of free time, if time permits.