

BUILDING ACT 1993  
BUILDING REGULATIONS 2018  
REGULATION 24

APPLICATION TO VARY BUILDING PERMIT

To: **The Relevant Building Surveyor**

Applicant: \_\_\_\_\_ (\*Owner/Agent of owner)

of \_\_\_\_\_ (Full address)

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**PROJECT ADDRESS:**

\_\_\_\_\_

**BUILDING PERMIT NO:** \_\_\_\_\_ **DATE OF ISSUE:** \_\_\_\_\_

I, hereby apply for permission to vary details approved by the above Building Permit and submit for your approval three (3) sets of amended plans **fully coloured to show the extent of the alterations proposed**, for which this approval is sought.

**Details of Variations:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Cost associated with variation:** \_\_\_\_\_

**Amended Documents:**

• \_\_\_\_\_ • \_\_\_\_\_  
• \_\_\_\_\_ • \_\_\_\_\_  
• \_\_\_\_\_ • \_\_\_\_\_  
• \_\_\_\_\_ • \_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

(\*Owner/Agent of Owner) \* Delete as applicable

**Privacy Notification:**

The personal information requested on this form is being collected by Council in accordance with the Building Act 1993. The personal information will be used by Council for the primary purpose or directly related purposes. The applicant understands that the personal information provided will be used for this application and that they may apply to Council for access and/or amendment of the information.

**FOR OFFICE USE ONLY:** (314000.4211(W) or 3140000.4212(O))

Fee: \$ \_\_\_\_\_ Date Paid \_\_\_\_\_ Receipt No. \_\_\_\_\_

Examination by \_\_\_\_\_ on: \_\_\_\_\_

Approval No: \_\_\_\_\_ Issued on \_\_\_\_\_