

Wyndham City

Community Grants Program Guidelines



Multilingual Support

Through the Multicultural Policy and Action Plan, Council is committed to ensuring that language is not a barrier to accessing Council services and resources.

Council's multilingual service provides pre-recorded information covering all essential services provided by Wyndham City including the option of being connected to an interpreter. The numbers to call are:

• Arabic	9321 5411
• Filipino	9321 5412
• Greek	9321 5413
• Hindi	9321 5414
• Italian	9321 5415
• Karen	9321 5416
• Maltese	9321 5417
• Mandarin	9321 5418
• Spanish	9321 5419
• Vietnamese	9321 5420
• English	9321 5422
• Other Languages	9321 5421

More information on accessing this service is available at this Council website:

www.wyndham.vic.gov.au/contact-us/customer-service-centres

Applicant Portal

Please access Council's applicant portal at the website below:

<https://wyndham.smartygrants.com.au/>

Alternatively, contact the Grants Team to request an application form in the mail.

Key Dates

For grant round opening and closing dates, please refer to the website:

www.wyndham.vic.gov.au/services/volunteering-grants/about-grants/community-grants-program

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Email: funding@wyndham.vic.gov.au



www.wyndham.vic.gov.au/services/volunteering-grants/about-grants/community-grants-program



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This information can be translated by contacting Translating and Interpreting Services on 131 450 and asking to be connected to Wyndham City on 9742 0777

What is the Community Grants Program?

Program aims

The Community Grants Program enables Council to provide financial assistance to local community organisations and groups to undertake projects and activities that:

- Help meet Council's strategic objectives, as outlined in key planning documents such as Council's City Plan and Environment and Sustainability Strategy.
- Build Wyndham's community capacity and contribute to community strengthening.

Community strengthening is the process of building cohesive and inclusive communities that nurture the wellbeing of all members. Cohesion and inclusion result from strong connections between local people, groups and organisations. Increasing the number and depth of all of these kinds of connections can strengthen communities and contribute to the health and wellbeing of people in those communities.

Council's Community Strengthening Policy and Framework commits Council to undertaking all business in ways that strengthen our local communities through:

- building community organisations
- building people's skills
- building equality amongst people
- building engagement and involvement
- building a sense of identity and belonging.

Grant projects are expected to contribute to these overarching goals of Wyndham's Community Strengthening Framework.

Grant projects need to demonstrate regard for Council's commitment to building an inclusive, safe and welcoming city, which helps residents to stay connected and celebrates our diversity. Our diversity is reflected in our many cultures, language and religions, as well as in our differences in age, income, ability, health, gender, sexual orientation, lifestyle preferences and experiences. Community grants may support projects that build a sense of identity and belonging to a specific group, as well as projects that promote interaction and equality between diverse people and groups.

Overview

Wyndham City's Community Grants Program is provided in line with the role of local government in grant giving: to fund projects designed to meet pre-defined strategic objectives and community development outcomes.

This document provides general information about Wyndham City's Community Grants Program and an overview of the following grant types:

- Community Pathways Scholarships
- Neighbourhood Grants
- Identity, Inclusion and Connection Grants
- Community Strengthening Grants
- Community Health Grants
- Community Environment Grants



Who and what is eligible for a grant?

Who

Non-profit entities, such as incorporated associations, are eligible to apply for grants under the program. Where a project meets the funding criteria but the entity is ineligible, the applicant may be able to apply through an eligible auspice organisation.

If your project involves starting or growing a social enterprise in Wyndham, you may apply for a grant if your entity type is non-profit. Alternatively, you may apply under an auspice which is non-profit. A social enterprise may be supported where grant funding does not subsidise commercial activities.

Individuals and unincorporated groups are eligible to apply for Community Pathways Scholarships and Neighbourhood Grants up to \$500.

The applicant and/or the auspice, where applicable, must also meet the following eligibility criteria:

- Have an adequate level of public liability insurance (except for individuals or unincorporated groups)
- Have acquitted or is compliant with all grants previously awarded by Council
- Not be in debt to Council
- Be an incorporated not-for-profit agency, community group or organisation
- Have an Australian Business Number (ABN)
- Not be in receipt of gaming machine revenue
- Not be a private business or political organisation
- Provide a matching cash contribution to any equipment purchases over \$1,000
- Have provided its most recent 12 months of financials and be assessed as low risk by Council if applying for more than \$20,000
- Be based in Wyndham City or offer a project in Wyndham City, where at least 80 per cent of the participants are Wyndham residents.

Please note that whilst local schools and other government agencies (e.g. Victoria Police) are eligible to apply for a grant, such applications must demonstrate broad community benefit and no funding will be given for activities that can reasonably be considered core business (e.g. delivery of core curriculum in schools).

Auspicing

Where your group or organisation is ineligible to apply for a Community Grant, you may enter into an agreement with another organisation to auspice the grant. If your application is successful, the auspice organisation must then enter into an agreement with Council and take responsibility for managing the grant funding.

The auspice will be held legally accountable for the expenditure of the grant, will need to meet all eligibility criteria, and may provide public liability insurance coverage for the project. Providing evidence of an appropriate agreement or exchange of letters between the applicant and the auspice organisation is a requirement of funding.

What

Grants will be provided for projects that align with Council's community development objectives and meet the relevant grant category's funding criteria.

Grants will only be provided for projects with a defined time frame and objectives, not for ongoing operational costs, ongoing staffing, or service delivery that is the sole responsibility of other levels of government.

Grants are not available for the following uses:

- Capital works projects
- Equipment purchases that are not required for the delivery of the project that is being proposed
- Activities that are the clear responsibility of either the State or Federal government
- Projects where the primary purpose is to promote specific political or religious views
- Funding for ongoing operational expenses (e.g. salaries for permanent staff)
- Facility maintenance
- Retrospective project expenditure
- Activities that give a commercial advantage to a specific business or businesses
- Activities that benefit a group which does not have an open membership.

Please note that no projects will be eligible to be funded beyond three years. In the assessment process, all things being equal, new projects will be prioritised over those that seek repeat funding.

Projects that have been funded in the past must demonstrate increased justification for grant funding in any subsequent funding applications. Specifically, repeat applications must be able to provide evidence of:

- Ongoing community need, including any additional benefits to be derived from further investment over and above that achieved the previous year, and how the project will expand its impact through the next phase of implementation.
- Increased sustainability, with any subsequent funding to be capped at a maximum of 75% in Year 2 and 50% in Year 3.
- Applicants will also be required to provide detailed plans for how the project is to be made fully sustainable upon cessation of Council funding.

- Successful delivery of previous project(s), including full completion of all funding requirements.

Events and festivals

There is no specific events grant stream in the Community Grants Program. Events are eligible for funding under each of the grant streams, and may be eligible for different grant categories depending on:

- the size of the event and amount of funding requested; and
- the purpose of the event and what it is trying to achieve.

Event and festival applications are required to be compliant with the Events Planning Guide and may also be required to provide additional information during the assessment phase. The information required will vary according to the size of the grant and the claims made by the applicant. Information required may include:

- traffic management strategy
- risk management strategy
- communications and/or media plan
- health and safety considerations
- evidence of organisational capacity.

Contributions

Unless otherwise specified, applicant contributions may include in-kind support provided by the applicant or a third party in delivering the project. In-kind support is any non-cash contribution, such as:

- volunteer labour (valued at \$30 per hour);
- skilled labour;
- donated or loaned equipment; or
- substantial discounts in support of the project.

Further information and resources for calculating the required applicant contributions are available from the grants website under the Applicant Support tab.

Where significant funding for capital equipment (e.g. rainwater tanks, solar panels etc) is requested, please note that Council may require the applicant to provide matched funding (i.e. dollar for dollar). In some circumstances, Council may also request the right to determine the fate of any such equipment at the end of the project.

All funding under these programs is subject to budget availability. Council will consider value for money in the assessment of all funding applications and may make offers of funding for less than the original amount requested. If a reduced offer is made, applicants may discuss with Council a reduced scope of project activities.

Overview of grants

The table below provides an overview of the following grant types:

- Community Pathways Scholarships
- Neighbourhood Grants
- Identity, Inclusion and Connection Grants
- Community Strengthening Grants
- Community Health Grants
- Community Environment Grants.

Grant Category	Frequency (Amount)	Description
Community Pathways Scholarships	Fortnightly rounds (up to \$500 for individuals or up to \$1,000 via an auspice)	Community Pathways Scholarships provide support for sports people, artists, community champions and students to pursue their field of expertise.
Neighbourhood Grants	Monthly rounds (up to \$500 for individuals or up to \$1,000 for non-profits)	Neighbourhood Grants facilitate local grassroots responses to emerging issues. These small scale projects or events will build positive connections between neighbours, celebrate communities of place or interest, or creatively enhance local shared spaces.
Identity, Inclusion and Connection Grants	Three times a year (up to \$5,000)	Identity, Inclusion and Connection Grants are expected to contribute to a sense of community identity, inclusion and connectedness between Wyndham residents and to enhance community resilience.
Community Strengthening Grants	Annual rounds (up to \$40,000)	Community Strengthening Grants support projects which strengthen the capacity of residents and community groups to participate in community life and enhance community resilience.
Community Health Grants	Annual rounds (up to \$40,000)	Community Health Grants are available for projects that help educate and enable residents to make changes to their lifestyle for physical and mental health and wellbeing.
Community Environment Grants	Annual rounds (up to \$40,000)	Community Environment Grants assist projects which educate the community about being more environmentally sustainable in their day-to-day operations and decision making or actions which directly benefit the environment.

How does Wyndham City support community projects?

Council roles in the community

The roles Council may play in community projects, programs and services include:

- Leader
- Service provider
- Partner
- Facilitator / Broker
- Advocate.

Leader

Council supports the development of innovative models of planning and service delivery. Council facilitates and supports local community networks to achieve improved outcomes for people in the municipality.

Service Provider

Council uses a place-based approach and broader community strengthening initiatives to deliver a range of primary and early intervention services and activities in local neighbourhoods. This is achieved through direct service delivery and the provision of information and transitional support services.

Partner

Council works in partnership with a range of stakeholders to build a strong local community service system that values and supports people in Wyndham.

Facilitator / Broker

Council can play a key role in information dissemination and in connecting local service providers through the facilitation of networks and the maintenance of information sharing systems. Council can also work with partner agencies to facilitate the delivery of services.

Advocate

Council can play an advocacy role in partnership with services, groups and people in Wyndham that respond to local needs.

Specifically Council's support to community projects may be in the form of any of the following:

- funding
- access to Council facilities
- access to Council resources
- brokering relationships
- mentoring, training and development
- volunteering resources
- marketing, promotion and communications support
- advice on compliance and regulation
- data and information.



How do I apply and deliver my project?

Assistance in applying

Council offers information sessions and grant writing workshops to support applicants through the grants process.

The community grant application process emphasises discussions with Council at early stages of project development. This can enable Council to provide the most appropriate support for the project. This may be in the form of funding through the grants process, or it may be in-kind support.

Council officers are available to assist applicants in developing and delivering their project and in applying for funding. This assistance may take the form of:

- clarification on any of the application responses
- risks or issues with the proposed methodology
- activities to consider incorporating into the project
- identifying areas which require further supporting evidence or explanation.

Council officers offering this assistance will not have a decision-making role in relation to the grant.

Throughout the delivery of the project, successful grant applicants may request further support from Council officers and assistance in resolving issues that may arise. This can be negotiated on a case by case basis.

Responsibilities

Successful applicants will be required to enter into a grant agreement with Council containing standard terms and conditions for the recipient's administration of grant funds or an exchange of letters. This agreement will stipulate a range of reporting and evaluation requirements which are conditions of grant funding.

All grants are quoted as GST exclusive amounts. GST will be added to grant payments where the recipient is registered for GST.

Please note that grant funding will be dispersed via Electronic Funds Transfer (EFT) and successful applicants will be required to provide their banking details if they are not already listed as an existing supplier with Wyndham City.

In addition, successful applicants may be required to attend Wyndham's Community Grants Showcase. The Community Grants Showcase is an opportunity to highlight successful Community Grant projects. It is anticipated that the workshops and discussions that are facilitated as part of

this event will also assist current and future grantees to better understand local community need and to enable a more collaborative prioritisation approach with Council.

Project Planning Toolkit

A Project Planning Toolkit is provided online to support you in the application and project planning process. To access the Project Planning Toolkit, please visit the Wyndham City website: www.wyndham.vic.gov.au/services/volunteering-grants/about-grants/grant-support-resources

Where to apply?

Please access Council's applicant portal at the website below: <https://wyndham.smartygrants.com.au/>

Alternatively, contact the Grants Team to request an application form in the mail.



Grant application process

The grant application process is designed to be as simple as possible. Applications for small amounts under frequent funding rounds will require minimal information and supporting evidence. Applications requesting higher amounts of funding may require additional information to be successful. Council staff are available to assist applicants throughout the application process. The following table outlines the application process in relation to the different funding rounds.

STAGE					
Frequency (Amount)	Project Proposal	Application	Assessment 1	Assessment 2	Project Delivery
Community Pathways Scholarships					
Fortnightly rounds (up to \$500 for individuals or up to \$1,000 for non-profits)		Initial enquiry to Grants officer. Applicant may discuss the activity with a Council officer. Submit application before closing date and before the competitive event or development opportunity commences.	Application assessed against all submissions. Applicants advised of outcome in writing. Unsuccessful applicants offered feedback on their application.		Return acceptance of offer and commence the activity. Grant payment is made up front within 30 days of acceptance of offer. Submit a final report at completion.
Neighbourhood Grants					
Monthly rounds (up to \$500 for individuals or up to \$1,000 for non-profits)		Initial enquiry to Grants officer. Applicant may discuss the project with a Council officer. Submit application before closing date and before project commences.	Application assessed against all submissions. Applicants advised of outcome in writing. Unsuccessful applicants offered feedback on their application.		Return acceptance of offer and commence the project. Grant payment is made up front within 30 days of acceptance of offer. Submit a final report at completion.
Identity, Inclusion and Connection Grants					
Rounds three times a year (up to \$5,000)		Initial enquiry/attend grants session or workshop. Applicant may discuss the project with a Council officer. Submit application by the due date and before the program commences.	Application is assessed for eligibility and completeness. Further information and clarification may be requested.	All applications considered by the assessment panel. A recommendation is made based on budget availability. Grants are approved and applicants are advised of the outcome in writing.	Applicant returns signed grant agreement and commences project. Initial grant payment is made within 30 days of the returned agreement. Submit a final report at completion
Community Strengthening Grants / Community Health Grants / Community Environment Grants					
Annual rounds (up to \$40,000)	Initial enquiry/attend grants session or workshop. Applicant may optionally submit a project proposal for feedback at least 2 weeks prior to application due date. Council officer provides feedback on the project.	Online application drafted with relevant attachments. Applicants may request a second round of feedback on the draft application. Applications must be submitted by the due date.	Application is assessed for eligibility and completeness. Further information and clarification may be requested.	All applications are considered by the assessment panel and a recommendation is made based on budget availability. Grants are approved and applicants are advised of the outcome in writing.	The grant agreement is negotiated and signed. Initial payment is made within 30 days of execution of the agreement. Please note that 20 per cent of the total funding will be retained and paid in arrears upon evidence of satisfactory completion of the project, including submission of a final report.

Community Pathways Scholarships

Community Pathways Scholarships provide support for sports people, artists, community champions and students to pursue their field of expertise. The scholarships are awarded on a monthly basis under the following sub-categories:

Sports

Wyndham residents who are 25 or younger may apply for up to \$500 to compete or officiate at a national or international event.

The applicant must provide:

- evidence of financial need (eg. Health Care Card holder)
- evidence of selection to the event
- the list of costs to attend.

The event must be endorsed by the recognised sporting association/organisation as listed by:

- Sport and Recreation Victoria
- Australian Sporting Commission.
- This is a one-off grant per individual.

Academics

Secondary schools can apply for up to \$500 on behalf of a student who resides in Wyndham to purchase compulsory text books, compulsory equipment, or to attend an excursion or camp.

The school must verify the financial need of the student and the relevance of the opportunity for the student.

Students may receive up to one grant per calendar year. An equitable spread of funding across schools in Wyndham will be an assessment consideration.

Arts

Wyndham residents who are emerging professional practicing artists may apply for up to \$500 (or \$1,000 if appropriately auspiced) to attend a professional development opportunity.

The applicant must provide:

- their artist's CV
- evidence of the opportunity's relevance to their practice.

This is a one-off grant per individual

Community Leadership

Wyndham residents attending a leadership development opportunity relating to their work in the community may apply for up to \$500 (or \$1,000 if appropriately auspiced).

The applicant must provide:

- a demonstrated history of volunteering participation and civic engagement
- evidence of the opportunity's relevance to their community work.

This is a one-off grant per individual.

Case study

A 12-year-old Wyndham resident received a grant for \$500 which assisted with the cost of travel to the Australian Rugby League Championships. The Australian Sports Commission recognises the Australian Rugby League as a National Sporting Organisation. The young resident performed well at the event and his efforts were rewarded with being named the player of the tournament.

Assessment Criteria Applied where budget is insufficient to fund all eligible projects	Weighting
Relevance of the opportunity to an established development pathway	60%
Demonstrated financial need	40%

Neighbourhood Grants

Neighbourhood Grants facilitate local grassroots responses to emerging issues. These small scale projects or events will build positive connections between neighbours; celebrate communities of place or interest; and/or creatively enhance local environments through direct community action and activity. It is anticipated that Neighbourhood Grants will allow community members to realise their ideas for creating more liveable neighbourhoods. Arts projects should demonstrate creative or art form specific outcomes – this could involve building a skill, hire of equipment for a public performance or project, purchase of materials to use to make an artwork or funds to start an arts group.

Max project duration	12 months
Max grant amount	\$500 for individuals and unincorporated groups. \$1,000 for non-profit entities
Round frequency	Monthly
Eligible applicants	Individuals or non-profits

Typical projects

Projects that help to activate local neighbourhoods and communities of interest, such as:

- presentations from a local group of visual or performing artists
- street parties or other neighbourhood events
- Neighbourhood Watch campaigns
- active living or healthy eating programs
- establishment of new community associations
- neighbourhood beautification or litter mitigation projects.

Expected outcomes

Projects are expected to deliver one or more of the following outcomes:

- The project achieves an aspiration of local community members.
- The project improves a shared use space.
- People feel that they have a sense of belonging.
- People have increased networks and feel supported by family, friends and neighbours.



Case study

A Tarneit resident contacts Council to discuss an idea to connect the residents in her local area. Council officers meet with the resident and identify a local park that is central to 15 homes across several streets. A project develops to invite the local community to a Sunday afternoon barbeque so that neighbours can meet each other. A small group of neighbours have already expressed a willingness to be involved in this idea and they form a planning group. The group applies to Council for a Neighbourhood Grant to cover the cost of a sausage sizzle, hire a face painter and purchase a soccer ball and nets. Members of the planning group commit to decorating, cooking the barbeque and designing and delivering invitations. Council officers support the process of applying for the permit to use Council land, covering liability and issuing an invitation to Councillors to attend. The successful day sparks conversations about how the neighbours might be able to support a herb garden and a resident who lives several streets away is inspired by the gathering to hold a similar event with his neighbours.

Assessment Criteria	Weighting
Extent to which the project activities are likely to contribute toward one or more expected outcome(s)	50%
Demonstrated applicant intent, capacity and readiness to deliver the project. Budget is realistic and reasonable for the amount of funding requested.	30%
An effective and appropriate approach to attracting participants and project partners	20%



Identity, Inclusion and Connection Grants



Identity, Inclusion and Connection Grants are expected to contribute to a sense of community identity, inclusion and connectedness between Wyndham residents and to a resilient community that supports good mental health and emotional wellbeing. It is anticipated that projects will deliver outcomes such as: community members freely and respectfully expressing, celebrating and sharing their identities and perspectives with each other, and having an increased appreciation of the diverse perspectives, experiences and histories that make up the Wyndham community.

Max project duration	12 months
Max grant amount	\$5,000
Min applicant contribution	\$1 in cash or in-kind for every \$2 in grant funding
Round frequency	Three times a year
Eligible applicants	Non-profits

Typical projects

Projects that build a sense of community identity, inclusion and connectedness between Wyndham residents, such as:

- development of an arts-focused social activity group
- cultural festivals promoted to the wider community
- projects which reduce isolation amongst specific groups
- a life skills program for disengaged young people.

Expected outcomes

Projects are expected to contribute to one or more of the following outcomes:

- People freely and respectfully express, celebrate and share their identities and perspectives with each other.
- People have an increased appreciation of the diverse perspectives, experiences and histories that make up communities in Wyndham.
- People have increased networks and feel supported by family, friends and neighbours.
- Arts projects demonstrate a clear creative or art form specific outcome.



Case study

Over the previous months asylum seekers from Sri Lanka have been settled in Wyndham while awaiting the outcome of their asylum claims. New legislation has meant that they are not eligible for work and many asylum seekers report that they feel isolated and disconnected from the community. Two men approach a local community service organisation with an idea for a Sri Lankan cultural celebration. The local organisation works with Council officers to discuss the feasibility of the event and then applies for an Identity, Inclusion and Connections Grant. A planning group is formed with the Sri Lankan men leading the organisation with input from Council and the service organisation. The event is held and attended by 120 people from the Sri Lankan community as well as a broad range of community leaders, settlement professionals and Councillors. In the evaluation of the event it is noted that the cultural festival is also celebrated by people from Bangladesh and parts of India and plans are made to widen the event for people from those countries in future years.



Assessment Criteria	Weighting
Extent to which the project activities are likely to contribute toward one or more expected outcome(s)	50%
Demonstrated applicant intent, capacity and readiness to deliver the project. Budget is realistic and reasonable for the amount of funding requested.	30%
An effective and appropriate approach to attracting participants and project partners	20%

Community Strengthening Grants

Community Strengthening Grants are expected to strengthen the capacity of community members and community groups to participate in community life and to increase community resilience that supports good mental health and emotional wellbeing. It is anticipated that funding a range of capacity building projects will achieve capacity outcomes at both the community and organisational levels.

Max project duration	12 months
Max grant amount	\$40,000
Min applicant contribution	\$1 in cash or in-kind for every \$2 in grant funding up to \$20,000. \$1 in cash for every \$1 in grant funding over \$20,000.
<i>Example: An applicant seeking a grant of \$35,000 would be required to provide a contribution of at least \$25,000, which must include at least \$15,000 in cash.</i>	
Round frequency	Annual
Eligible applicants	Non-profits

Typical projects

Projects that strengthen the capacity of citizens and community groups to participate in community life, including:

- leadership development projects within an organisation or the broader community
- projects which increase the diversity of volunteers and participants
- research and strategic planning projects which provide direction to an organisation
- projects which develop an organisation's capabilities in the community
- projects which give people a voice within their community – e.g. running focus groups or forums
- arts projects which clearly articulate a community strengthening or community cultural development outcome.

Expected outcomes

Projects are expected to deliver one or more of the following outcomes:

- building community organisations
- building people's skills
- building equality amongst people
- building engagement and involvement
- building a sense of identity and belonging.



Photographer: Nicola Dracoulis

Case study

A group of young same-sex attracted and gender diverse people are united by a sense of community. They recognise that the stigma they sometimes experience can be offset by greater awareness, education and peer support. They seek support from a community-based organisation for a citizen journalism project. The project develops through the application process, and eventually involves a range of partners, including Council, in its delivery.

The community-based organisation uses the grant to bring in support for media training, including web publishing, photography, sourcing stories, and writing and presenting journalism online. The group is also supported to develop some of the practical skills associated with leadership – such as project management and group decision-making – by the range of partner organisations.

Through this training, the group forms an editorial committee for an online newsletter. The newsletter uses the insights gained from the group's experiences to produce articles, stories, art, interviews, and promotion of upcoming events and activities of relevance to their community. The information is valuable not only in the community but also important for services and policy-makers to understand how they could be more responsive to this community's needs. It also helps the young people to explore and express their identities as individuals and as a community.

Two editions of the newsletter are published over a year. The first is published both online and in hard copy, and is launched at a forum targeted towards community members. The second is web-based, and seeks to build the newsletter's online audience base and build positive awareness more broadly. Over time, members of the group feel empowered to begin to participate in leadership programs, advisory committees and to seek out more professional opportunities to pursue journalism. One of the services brought into the project considers establishing a more solid foothold in Wyndham.



Assessment Criteria	Weighting
Extent to which the project activities are likely to contribute toward one or more expected outcome(s)	50%
Demonstrated applicant intent, capacity and readiness to deliver the project. Budget is realistic and reasonable for the amount of funding requested.	30%
An effective and appropriate approach to attracting participants and project partners.	20%

Community Health Grants

Community Health Grants are expected to contribute to a wider Wyndham community that is health literate and enabled to make changes to their lifestyle for physical and mental health and wellbeing. Activities funded under the health stream are expected to achieve outcomes related to healthier people that have improved access to active leisure opportunities.

Max project duration	12 months
Max grant amount	\$40,000
Min applicant contribution	\$1 in cash or in-kind for every \$2 in grant funding up to \$20,000. \$1 in cash for every \$1 in grant funding over \$20,000.
<i>Example: An applicant seeking a grant of \$35,000 would be required to provide a contribution of at least \$25,000, which must include at least \$15,000 in cash.</i>	
Round frequency	Annual
Eligible applicants	Non-profits

Typical projects

Projects may be funded to educate and enable the wider Wyndham community to make changes to their lifestyle for physical and mental health and wellbeing, or to provide supportive environments for health and wellbeing. Please note that grants will not be provided for activities that are considered core business of sporting clubs or other groups. Some examples of typical preferred projects are listed below:

- new groups and activities that promote healthy eating or physical activity
- organisational capacity building to create supportive environments for health
- promotional projects or social marketing campaigns to raise awareness of health and wellbeing topics and programs
- forums and networks that focus on mental health and pathways for support
- establishment of social enterprises that seek to deliver health and wellbeing outcomes
- innovative programs designed to increase participation in sport amongst under-represented groups
- projects that promote gender equity in community settings.



Expected outcomes

Projects are expected to involve the community and deliver one or more of the following outcomes:

- increased healthy eating
- increased physical activity
- increased access to leisure opportunities
- reduced harmful alcohol consumption and smoking
- increased community awareness and capacity to respond to mental health issues and to strengthen social and emotional wellbeing
- early support is provided to children and young people experiencing mental and emotional health challenges, and to those who care for them.

Case study

A group of people identify the need to raise awareness of a significant social issue that is impacting on the health and wellbeing of some people in their community. A Council officer connects them with an agency, which agrees to support them to apply for a Community Health Grant. The agency supports the group to:

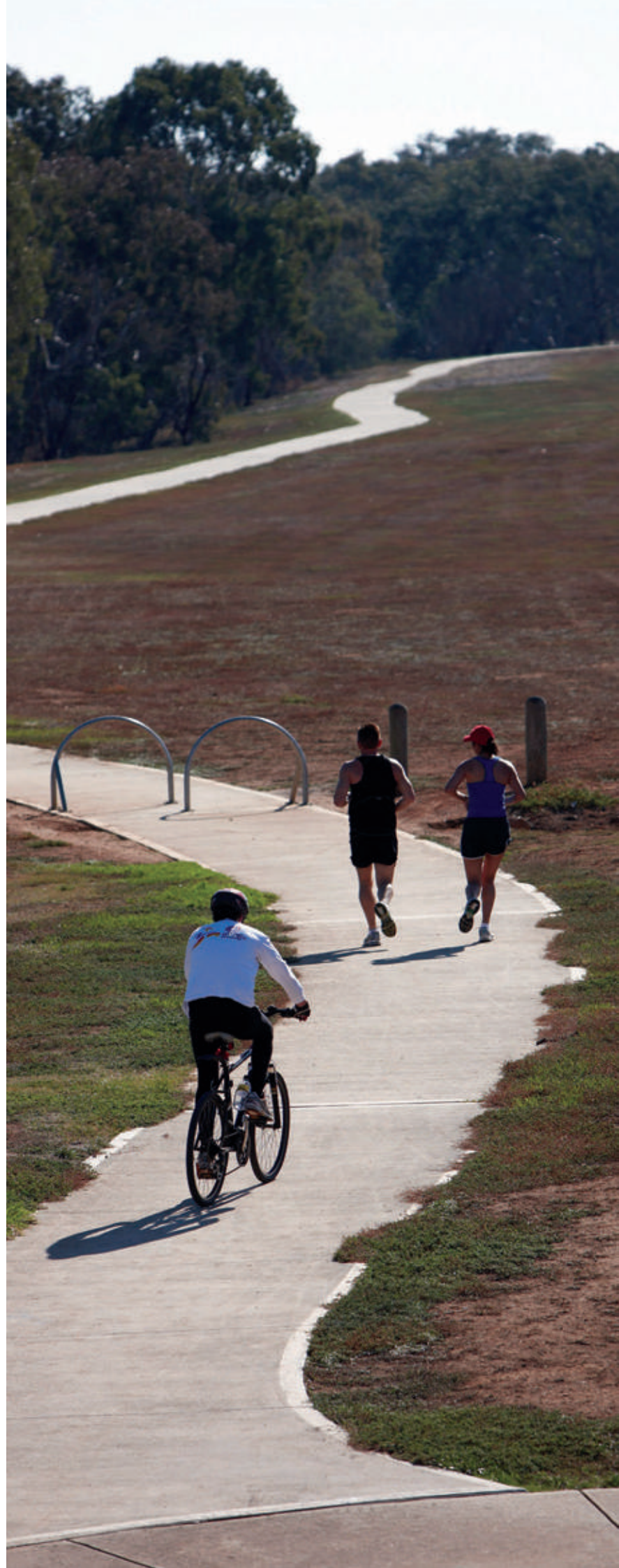
- Undertake training in consumer leadership and how to navigate the bureaucracy surrounding the issue.
- Moderate a social media group with relevant and up-to-date information.
- Establish and support a consumer advocacy group for the issue as it relates to their community.

The grant also supports the organisation to:

- Establish a network of services that work closely with the group's community.
- Raise awareness amongst local services of the needs.
- Provide professional development sessions.
- Provide a channel for the group's feedback and input, by including consumers on the governance group established for the project, and in the services network.

With the group's new skills, they are able to influence the way that services are delivered in the local area, and provide up-to-date information to the services network.

Assessment Criteria	Weighting
Extent to which the project activities are likely to contribute toward one or more expected outcome(s).	50%
Demonstrated applicant intent, capacity and readiness to deliver the project. Budget is realistic and reasonable for the amount of funding requested.	30%
An effective and appropriate approach to attracting participants and project partners.	20%



Community Environment Grants

Community Environment Grants are expected to contribute to the community being educated into being more environmentally sustainable in their day-to-day operations and decision making or actions which directly benefit the environment. Activities funded under this stream are expected to lead to community members being more informed about, and demonstrating, environmentally sustainable practices.

Max project duration	12 months
Max grant amount	\$40,000
Min applicant contribution	\$1 in cash or in-kind for every \$2 in grant funding up to \$20,000. \$1 in cash for every \$1 in grant funding over \$20,000.
<i>Example: An applicant seeking a grant of \$35,000 would be required to provide a contribution of at least \$25,000, which must include at least \$15,000 in cash.</i>	
Round frequency	Annual
Eligible applicants	Non-profits

Typical projects

Projects may be funded which educate the community and result in more environmentally sustainable operations and decision making, such as:

- community tree planting days or waterway revegetation
- information sessions, workshops and other capacity building and educational activities
- community led recycling and waste avoidance education programs
- community programs to support improved energy and water efficiency and renewable energy generation.



Case study

A community group sought Council funding to educate the community on ways to reduce food waste ending up in landfill. Funding from Council helped to purchase and install a composting system in which residents and local cafes were able to drop off food waste in order to be turned into a compost source for a local community garden.

The group then conducted a number of awareness sessions and developed materials to educate the growing and diverse community on the benefits of composting. The project had direct environmental impacts through the diversion of food waste from landfill, as well as the broader awareness raising on waste reduction, composting and recycling.

Expected outcomes

As a result of the project, community members will be more informed about environmentally sustainable practices and/or have better practices in relation to:

- recycling
- minimising food waste
- composting
- energy and water efficiency
- revegetation
- renewable energy projects
- stormwater harvesting
- pest, plant and animal control
- native species conservation
- litter control
- curbside recycling
- green bin education.

Assessment Criteria	Weighting
Extent to which the project activities are likely to contribute toward one or more expected outcome(s).	50%
Demonstrated applicant intent, capacity and readiness to deliver the project. Budget is realistic and reasonable for the amount of funding requested.	30%
An effective and appropriate approach to attracting participants and project partners.	20%



