**Please complete forms in BLOCK LETTERS**

Applicant Name: ……….…………..…………………………………………………………………………….......……………………………  
Company Name:………….…………..………………………………………………………………………………………………………….……  
Address.………….……..………………………………………………………..…………………………………………………………………….…

Suburb .………………………………………………………….…….…………..………… Postcode ……………………………………….….

Telephone .………….…………..………………………..……….…………..Fax…………………………………………………………………

Email Address ….…………..………………..…………………………………….......…………………….………………………………………

## PROPERTY ADDRESS FOR WHICH INFORMATION IS REQUESTED:

Lot No:.………….…………..… Plan of Subdivision …………………………..……..…Volume / Folio …………………….………

Street No:.…………….… ………………………….Street Name …….…………..………………………………………….………………..

Suburb………………..…………………………………………………………………………………………………………………………………….

REQUEST FOR:  *(tick* *box of required information)*

1. (a) Permit issued in last 10 years

(b) (i) Combined allotment statement

(ii) Subdivision of existing buildings statement

(c) Notices and orders on property

Fee *(GST not applicable*) $52.20

1. Property Information Certificate

(flood, termites, bushfire, snowfall, designated land)   
Fee *(GST not applicable*) $52.20

1. Owner or Mortgagee Request   
   Fee *(GST not applicable*) $52.20

### COPY OF CURRENT PROPERTY TITLE IS TO BE SUPPLIED IN ORDER TO PROCESS APPLICATION

**On completion of request, please forward the information to me by:**

**Email , Call for Collection**  (date called : ……/……/…….), **Post**  (*postal address, if different to above*)

**Please allow 7 to 10 days for completion of request:**

| **Signature:** |  | **Date -**--- / - | --- / --------- |
| --- | --- | --- | --- |

**SEND TO:** [***mail@wyndham.vic.gov.au***](mailto:mail@wyndham.vic.gov.au)

**Privacy Statement:**

**The personal information is being collected by Council for Building information in accordance with the Building Act 1993. Your information will be stored in Council’s Customer Database and used to identify you when communicating with Council and for the delivery of services and information. For further information on how your personal information is handled, visit Council’s Privacy Policy at ;** [**https://www.wyndham.vic.gov.au/privacy-policy**](https://www.wyndham.vic.gov.au/privacy-policy)

Credit Card Payment Form

**To: Wyndham City Council – Building Services**

FROM: …………..…………..…………..…………..……..….………….…………..……………………………………………………………………………

PAYMENT FOR**:** …………..…………..…………..…………..……..….………….…………..……………………………………………………………………………

□BANKCARD □MASTERCARD □ VISA

**Card Number**□□□□ □□□□ □□□□ □□□□

EXPIRY DATE ……..….…… /……..….……

CARD HOLDER’S NAME …………..…………..……..….………….…………..…………………………..…………..…………..……..….……………

AMOUNT …………..…………..……..….………….…………..……………………

| Signature (I declare that the information supplied is true and correct). |  | Date |  |
| --- | --- | --- | --- |

YOUR PHONE NUMBER: …………..…………………………..…………..

Wyndham City, 45 Princes Highway, Werribee  
Phone: (03) 9742 0777  
Fax: (03) 9742 6355

Email: mail@wyndham.vic.gov.au