**WYNDHAM COMMUNITY CULTURAL FOUNDATION**

**INTERCULTURAL ARTS PROGRAM**

**APPLICATION FORM**

The Wyndham Community Cultural Foundation (WCCF) is a not-for-profit community organisation that supports the development, enhancement and promotion of arts and culture within the City of Wyndham.

The WCCF **Intercultural Arts Program (IAP)** offers grants that engage, enhance or promote art and cultural activities within diverse communities of the City of Wyndham.

The IAP provides support to initiatives and projects that offer:

* the opportunity for intercultural and interfaith dialogue
* the expressions of different cultural and faith identities

*Please read the guidelines before making an application.*

**APPLICANT DETAILS**

|  |  |
| --- | --- |
| **Name of applicant** |  |
| **Street Address** |  |
| **Postal Address** |  |
| **Phone (BH)** |  |
| **Phone (AH/ Mobile)** |  |
| **Email** |  |
| **Fax** |  |
| **Website** |  |

**What is the legal status of the organization?**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Incorporated association |  | Registered for GST |
|  | Company limited by guarantee |  | Not registered for GST |
|  | Other (specify below) | ABN |  |
|  | |

**Public Liability Insurance**

You will be required to indemnify WCCF Ltd for any possible public liability in connection with the organisation and presentation of the project.

|  |  |
| --- | --- |
|  | ***We undertake to provide this cover should this application be successful*** |

**What previous assistance have you received from the Foundation?**

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| --- |
|  |

**Please state the name of any other organization who may also be involved in the project (if any).**

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|  |

**PROJECT DETAILS**

|  |  |
| --- | --- |
| **Project Title** |  |
| **Total amount requested from WCCF** |  |
| **Project Start Date** |  |
| **Project End Date** |  |

**Please give a brief project/program description**

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| --- |
|  |

**Please outline how the project will benefit the local community?**

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|  |

**How will the local and wider community be informed of the project?**

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| --- |
|  |

**How will the project fulfill the WCCF’s aims of promoting, enhancing and developing the arts in Wyndham?**

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| --- |
|  |

**BUDGET AND COSTS**

* *Please indicate which costs will be met using WCCF funds.*
* *Your income and costs should equal.*
* *In-kind contributions should be noted as both income and costs.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Income** | **$** | **Costs** | **$** | **WCCF** |
| ***Grants/Partnerships***  *Indicate Confirmed (C) or*  *Non-Confirmed (NC)* |  | ***Employment Costs*** |  |  |
| WCCF (NC) |  | Artist Fees/Wages |  |  |
| Wyndham City Council |  | Other Fees/ Wages |  |  |
|  |  | On-costs |  |  |
|  |  |  |  |  |
|  |  | ***Administration Costs*** |  |  |
|  |  | Operating Costs |  |  |
| ***Applicant Cash Contributions*** |  | Utilities |  |  |
|  |  | Postage, Stationery & Printing |  |  |
|  |  | Office/site facilities |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| ***Applicant In-kind Contribution*** |  | ***Project Costs*** |  |  |
| In-kind labor |  | Venue Hire |  |  |
| In-kind resources |  | Insurance |  |  |
| Other in-kind |  | Transport |  |  |
|  |  | Tools & Equipment |  |  |
|  |  | Equipment & Services Hire |  |  |
|  |  | Publicity/Advertising |  |  |
|  |  | Materials |  |  |
| ***Other cash contributions*** |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  | ***In-kind Costs*** |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| ***Project income*** |  |  |  |  |
| Ticket Sales |  |  |  |  |
| Participants Fees |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **TOTAL INCOME** |  | **TOTAL COSTS** |  |  |

**APPLICATION CHECKLIST**

*Before lodging your form, have you:*

|  |  |
| --- | --- |
|  | Reviewed the program guidelines provided for the WCCF Intercultural Arts Program |
|  | Fully completed the application |
|  | Attached a copy of any relevant certificates  *For example - incorporation certificate, public liability insurance* |
|  | Checked your application is signed |

**DECLARATION:**

* This application is made in good faith and the conditions of application have been read and understood
* All of the information I have provided is true and correct
* I am an authorised representative of the organization
* I understand that this is an application only and may not necessarily result in funding approval

|  |  |
| --- | --- |
| **Name:** |  |
| **Position:** |  |
| **Signed:** |  |
| **Date:** |  |

Completed applications should be forwarded to:

Wyndham Community Cultural Foundation

Post: PO Box 439

Werribee VIC 3030

Email: [wyndhamccf@gmail.com](mailto:wyndhamccf@gmail.com)

**Applications close 31 MARCH 2017.**

**No late applications will be considered.**