

**APPLICATION FOR MEMORANDUM OF AUTHORISATION
TO UNDERTAKE TRAFFIC MANGEMENT WITHIN MUNICIPAL ROAD RESERVES**

A Traffic Management Plan (TMP) must be submitted with this form. The TMP shall provide an accurate representation of the road reserve and detailing the number of lanes, intersection layout, etc. Items to be shown on the TMP include (but not limited to) the following; the type and position of proposed traffic control devices, existing signs, the work area and dimensions. All traffic management plans must be submitted one week prior to works commencing. Council reserves the right to reject any traffic management plan submitted within one week of traffic management commencing, if deemed nessessary.

APPLICANT DETAILS

Name:	<input type="text"/>	Application Date	<input type="text"/>	/	<input type="text"/>	/20
Company:	<input type="text"/>	CONTRACTORS DETAILS				
PH Number:	<input type="text"/>	On Site Contact:	<input type="text"/>			
Fax Number:	<input type="text"/>	On Site Contact Mob:	<input type="text"/>			
Email:	<input type="text"/>					

LOCATION

Road Name	<input type="text"/>	Melways Ref	<input type="text"/>
Suburb / Area	<input type="text"/>	Abutting Property #	<input type="text"/>
Abutting land use	<input type="text"/>	Other Reference	<input type="text"/>

DISPLAY DATES / TIMES

Days Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Is 24 hour operation required? Yes No Total number of days required:

Erection Date: Removal Date:

Display Times (am-pm) until Display Times AH: until

Permanent device to be changed / altered:

DESCRIPTION OF TRAFFIC MANAGEMENT

Type of works

Is a full road/lane closure required? Yes No

Is a speed reduction required? Yes No

Are there any existing speed control signs within the section of traffic management? Yes No

Will traffic mangement arrangments be used outside work hours (eg, signs, bollards) Yes * No

*If Yes, an after hours traffic mangagement plan must be submitted with this form indicating devices used.

Traffic management devices to be used for TMP

Length of TM Zone (m) Lane closure direction (north,etc)

Time Delay (minutes)

Are you applying for an extension to an existing traffic management plan? Yes * No

* If yes, please attach previous correspondence to this document

Are you undertaking Traffic Management for Council projects? Yes No

* If yes, please provide Council's contact name:

Does Traffic Management include a declared road? Yes * No

*If Yes, consent must be obtained by VicRoads for traffic management, speed reduction and associated works.

A Road Opening Permit (ROP) is required to undertake any works within the road reserve including; the naturestrip, roadway, vehicle crossovers and footpaths, on municipal roads.

Have you, or are you in the process of obtaining a road opening permit permit to undertake these works? Unsure Yes No

Are works related to the development of a new subdivision? Yes No

OFFICE USE ONLY

Date Received:	<input type="text"/>	/	<input type="text"/>	/20	Officer:	<input type="text"/>
Response Date:	<input type="text"/>	/	<input type="text"/>	/20	via	<input type="text"/>