

**ADDENDUM TO**  
**MINUTES OF ORDINARY COUNCIL MEETING**  
**14 December 2015**  
**RESPONSE TO QUESTIONS TAKEN ON NOTICE**

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**ITEM 10: QUESTIONS WITH NOTICE FROM PUBLIC GALLERY**

10.3 **A second question was received from William Strong**

Question: In the 'Questions From the Public Gallery' part of an OCM, some of the submitted questions are not able to be answered on the night by a Council Officer, and they are taken on notice, with a written answer to be sent later. As a result, the eventual answer is not recorded in the Minutes of the Meeting, and made public knowledge. **Could all answers to these 'taken on notice' questions be published in the minutes of the next OCM, after a reply has first been sent to the original enquirer?**

Answer: Acting Director Community Development, Jenny McMahon advised that she is unaware of the history to why answers to questions on notice cannot be recorded in the minutes of the meeting where they were raised. She agreed to explore the possibility of recording the response at the next meeting. If it cannot be done a response will be provided in writing to William Strong. If it can be done it will be recorded in the minutes of the next meeting.

Further information: Questions taken on notice will be referenced to the Minutes of the Meeting in which they apply but will form part of the minutes as an addendum.

This is due to situations where extra time may be required to provide the necessary information to a question and the Minutes of a Council meeting are made available within a week of the meeting.