

Building Act 1993

Building Regulations 2018 – Part 9A – Division 5

APPOINTMENT FORM – SWIMMING POOL/SPA BARRIER INSPECTION

INSTRUCTIONS: This is an editable form that can be filled out online or printed and completed manually. If you fill it out online, firstly you will need to save the PDF locally, then complete it and attach it to an email to submit. If you fill it out manually: Please print and either post it, scan and email or bring it in person to Wyndham City.

Applicant Details:

Name

Postal address

Suburb

Postcode

Telephone

Email Address

Occupant Details: *(if not applicant or owner)*

Name

Postal address

Suburb

Postcode

Telephone

Property Details: *(please complete all information known)*

Number

Street/road

City/suburb/town

Postcode

Lot/s

LP/PS

Type of swimming pool or spa: (tick box of required information)

Permanent swimming pool

Permanent spa

Relocatable swimming pool

Relocatable spa

Initial Inspection Fee (gst not applicable) \$340.00

Subsequent inspection fee if required (gst not applicable) \$160.00

Signature of applicant

Date

Send to: mail@wyndham.vic.gov.au

Notes:

Services being provided under this appointment are pursuant to Part 9A of the Building Regulations 2018 (Regulations) and include inspection of a swimming pool/spa barrier for compliance with the applicable barrier standard and issuing of a Certificate of pool and spa barrier compliance upon inspection of a compliant barrier.

To help ensure the barrier complies with the applicable barrier standard, a useful check list can be found at <https://www.vba.vic.gov.au/consumers/swimming-pools/pool-safety-barriers>. Please carry out a self-assessment of your pool/spa safety barrier prior to the inspection in accordance with the relevant checklist. Other information and guidance regarding pool and spa registration, maintenance and inspection can also be found at the above link.

Please note that any serious matters of non-compliance need to be forwarded to Council's building enforcement team as required by Regulation 147ZF. Such matters include the following in relation to the barrier:

- A door or gate forming part of the barrier is unable to be completely closed.
- A door or gate can be opened by a person unable to reach the opening mechanism.
- Any part of the barrier is less than 1.0m high on the approach side.
- A non-compliance of the barrier poses a significant and immediate risk to life or safety.
- If within 60 days the barrier is not capable of being made compliant or the owner is unlikely to bring the barrier into compliance.

Privacy Notification

The personal information requested on this form is being collected by Council in accordance with the Building Act 1993. Your information will be stored in Council's Customer Database and used to identify you when communicating with Council and for the delivery of services and information. For further information on how your personal information is handled, visit Council's Privacy Policy at <https://www.wyndham.vic.gov.au/privacy-policy>

OFFICE USE ONLY

Receipt No:

Officer Supplying Information

Credit Card Payment Form - Building Services Only

TO: Wyndham City Council – Building Services

From

Email

I declare that the information supplied is true and correct

Date

Your contact phone number

Payment for

TYPE OF CARD

Mastercard

Visa

Card account number

Expiry date

Full name as it appears on credit card

Full address of card holder

Amount being paid

Receipt required

Yes

No